

Resort Village of Elk Ridge
Agenda

August 8, 2024 10:00 am – First Meeting of New Council – Elk Ridge Lodge

1. Oath of Office

1.1 Form A – Oath of Affirmation

2. Call to Order – The Mayor called this First Meeting of the New Council to order.

3. Declaration of Office

3.1 Public Disclosure Statement – due by August 26, 2024

4. Approval of Agenda:

5. Adoption of Minutes:

3.1 Regular Meeting Minutes – July 18, 2024

6. Declaration of Conflict of Interest:

7. Delegations Scheduled:

8. Public Hearings:

9. Public Acknowledgements:

9.1 Garry McKay – Mayor: January 1, 2022 – August 7, 2024

9.2 Trudy Engel – Councillor: January 1, 2022 – August 7, 2024

10. Business Arising from Minutes:

11. New Business:

11.1 Appointment of Deputy Mayor

11.2 Signing authority

12. Motions:

13. Administration Reports:

11.1 Administrator Report

14. Financial Report

12.1 Detailed Financial Report, Bank Reconciliation, Payments Register

15. Reading of Bylaw(s):

16. Notice of Motion:

17. Inquiries:

18. In camera:

19. Information Items/Correspondence:

20. Adjournment

FORM A

Oath or Affirmation - Member of Council

I, _____ having been elected to the office of **Councillor** in the **Resort Village** of **Elk Ridge**,

DO SOLEMNLY PROMISE AND DECLARE THAT:

- 1 I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
2 I am qualified to hold the office to which I have been elected;
3 I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office;
4 I have read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by The Municipalities Act and any other Act and by the council;
5 I will:
(a) perform the duties of office imposed by The Municipalities Act and any other Act or law and by the council;
(b) disclose any conflict of interest within the meaning of Part VII of The Municipalities Act; and
(c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by The Municipalities Act and any other Act and by the council.

DECLARED before me at

_____, Saskatchewan

this ____ day of _____, 20____.

Municipal Administrator

} _____
Signature of Declarant

Municipal Public Disclosure Statement
Public Disclosure Statement – Form 1 of 3

Explanatory Notes

All council members are required to complete three public disclosure forms throughout their term.

These forms:

- Have a direct impact when dealing with a conflict of interest;
- Assist with transparency and accountability as pillars of good governance; and
- Assist the public's understanding of any dealings that may compromise the council member's ability to make decisions.

Public disclosure statements (PDSs) are required throughout a council member's term of office. PDSs, once completed and filed with the administrator, are public documents and accessible to anyone wishing to inspect or view it. The first two PDSs include:

- A PDS to be completed and attached to nomination papers [*Local Government Election Act, 2015*, clause 67(6)(d)].
- A PDS within 30 days of being elected (*The Cities Act*, section 116; *The Municipalities Act*, section 142; and *The Northern Municipalities Act, 2010*, section 160).

Council members, after completing their PDSs as stated above, also need to be aware of the following:

- Annually, by November 30th, all council members are required to complete and file with the administrator a Public Disclosure Annual Declaration (PDAD) Form 2.
- When changes occur to a council member's information, a council member would reflect those changes by completing the Public Disclosure Statement Amendment (PDSA) Form 3 and filing it with the administrator.
- The administrator must then attach all PDSAs and PDADs to the original PDS to keep each council member's file up to date.

Council members should keep a copy of all his/her public disclosure forms so they can be reminded of items that could cause a conflict of interest.

The filing of the original PDS and annual update, by using the PDAD, is an eligibility requirement for all municipalities' Municipal Revenue Sharing (MRS) Grants (*The Municipal Grants Regulations*, section 26.1).

The Public Disclosure Statement Guide is available for you to reference when filling out this form. Definitions are available. |

**RESORT VILLAGE OF ELK RIDGE
PUBLIC DISCLOSURE STATEMENT
Form 1**

Name: _____

Disclosure of Employer, etc.:

Pursuant to (subclause 116(2)(a)(i) of *The Cities Act* / subclause 142(2)(a)(i) of *The Municipalities Act* / subclause 160(2)(a)(i) of *The Northern Municipalities Act, 2010*), I hereby disclose the name of every employer, person, corporation, organization, association, or other body from which I or someone in my family receives remuneration for services performed as an employee, director, manager, operator, contractor, or agent:



My Name or Name of Family Member	Payer	Nature of Relationship

▲ **Disclosure of Corporate Interests:**

Pursuant to (subclause 116(2)(a)(ii) of *The Cities Act* / subclause 142(2)(a)(ii) of *The Municipalities Act* / subclause 160(2)(a)(ii) of *The Northern Municipalities Act, 2010*), I hereby disclose the name of each corporation in which I or someone in my family has a controlling interest, or of which I or someone in my family is a director or a senior officer:

My Name or Name of Family Member	Name of Corporation

Disclosure of Partnerships:

Pursuant to (subclause 116(2)(a)(iii) of *The Cities Act* / subclause 142(2)(a)(iii) of *The Municipalities Act* / subclause 160(2)(a)(iii) of *The Northern Municipalities Act, 2010*), I hereby disclose the name of each partnership or firm of which I or someone in my family is a member:

My Name or Name of Family Member	Name of Partnership or Firm

Disclosure of Other Involvements:

Pursuant to (subclause 116(2)(a)(iv) of *The Cities Act* / subclause 142(2)(a)(iv) of *The Municipalities Act* / subclause 160(2)(a)(iv) of *The Northern Municipalities Act, 2010*), I hereby disclose the name of any corporation, enterprise, firm, partnership, organization, association, or body that I or someone in my family directs, manages, operates or is otherwise involved in that:

- (a) transacts business with the municipality;
- (b) the council considers appropriate or necessary to disclose; or
- (c) is prescribed:



My Name or Name of Family Member	Name of Corporation, Enterprise, Firm, Partnership, Organization, Association, or Body

Disclosure of Property Holdings:

Pursuant to (clause 116(2)(b) of *The Cities Act* / clause 142(2)(b) of *The Municipalities Act* / clause 160(2)(b) of *The Northern Municipalities Act, 2010*), I hereby disclose the municipal address or legal description of any property located in the municipality or an adjoining municipality that is owned by:

- (a) me or someone in my family; or
- (b) a corporation, incorporated or continued pursuant to *The Business Corporations Act* or the *Canada Corporations Act*, of which I or someone in my family is a director or senior officer or in which I or someone in my family has a controlling interest:

Owner(s)	Municipal Address or Legal Description	Municipality

Disclosure of Contracts and Agreements:

Pursuant to (clause 116(2)(c) of *The Cities Act* / clause 142(2)(c) of *The Municipalities Act* / clause 160(2)(c) of *The Northern Municipalities Act, 2010*), I hereby disclose the general nature and any material details of any contract or agreement involving me or someone in my family that could reasonably be perceived to be affected by a decision, recommendation or action of the council and to affect my impartiality in the exercise of my office:

My Name or Name of Family Member	General Nature and Any Material Details of Any Contract or Agreement

DECLARATION

I, _____, of the **Resort Village of Elk Ridge**, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Dated this ____ day of _____, 20 ____.

Witness

Signature of Declarant

Date Received: _____

Administrator Signature: _____



**Resort Village of Elk Ridge
Regular Council Meeting Minutes
July 18, 2024**

A regular meeting of Council held on Thursday July 18, 2024 at 10:00 a.m. in the White Tail room at Elk Ridge Resort Lodge.

Present: Mayor Garry McKay
Councillors Trudy Engel
Margaret Smith-Windsor
Ross Hewett

CAO Michele Bonneau

Presenters: Clint Austin (Implementation Committee)

1. CALL TO ORDER

Mayor McKay called the meeting to order at 10:00 a.m.

2. APPROVAL OF AGENDA

2024-159 ENGEL: That the agenda be adopted as presented.
SMITH-WINDSOR: Seconded the motion

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting – June 20, 2024

2024-160 HEWETT: That the minutes of the June 20, 2024 Regular Council Meeting be adopted.
ENGEL: Seconded the motion

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

5. DELEGATIONS

5.1 Clint Austin (Utility Implementation Committee)

2024-161 ENGEL: That Council receives and files Clint Austin’s Engagement Status Report – July 17, 2024.
HEWETT: Seconded the motion

CARRIED

6. PUBLIC HEARINGS

7. PUBLIC ACKNOWLEDGEMENTS

- 8. BUSINESS ARISING FROM MINUTES**
- 2024-162 **8.1 Asset Purchase Agreement**
 SMITH-WINDSOR: That the Mayor and CAO be authorized to sign the Asset Purchase Agreement between Elk Ridge Utility and the Resort Village of Elk Ridge.
 HEWETT: Seconded the motion
 CARRIED
- 2024-163 **8.2 Utility – 5 Year Capital Budget**
 HEWETT: That Council table the presentation of the Utility 5 Year Capital Plan presentation to the September 19, 2024 Regular Meeting.
 ENGEL: Seconded the motion
 CARRIED
- 9. NEW BUSINESS**
- 2024-164 **9.1 North Central Planing District Agreement**
 MCKAY: That Council authorizes the Mayor and CAO to sign the North Central Planning District Agreement.
 SMITH-WINDSOR: Seconded the motion
 CARRIED
- 2024-165 **9.2 Staffing Plan**
 SMITH-WINDSOR: That Council table the presentation of the Resort Village Staffing Plan presentation to the September 19, 2024 Regular Meeting.
 HEWETT: Seconded the motion.
 CARRIED
- 10. MOTIONS**
- 2024-166 **10.1 Public Works Committee**
 MCKAY: That the Public Works Committee be disbanded.
 ENGEL: Seconded the amendment
 CARRIED
- 2024-167 **10.2 Community Services Committee**
 MCKAY: That the Community Services Committee be disbanded.
 HEWETT: Seconded the motion
 CARRIED
- 2024-168 **10.3 Road Sanding**
 MCKAY: That the Resort Village of Elk Ridge pursue a sole source Agreement with Routes2SK Inc. for road sanding and appropriate sanding material commencing the 2024-25 winter season.
 ENGEL: Seconded the motion
 CARRIED
- 2024-169 **10.4 Bylaw 2024-04 Base Tax Amendment**
 MCKAY: That Bylaw 2024-04 to provide a Base Tax be amended by replacing \$360 with \$300 for the Commercial and Industrial Property Class under Land & Improvements.
 ENGEL: Seconded the motion
 CARRIED
- 11. ADMINISTRATION REPORT**

- Administration Reports**
- 2024-170 SMITH-WINDSOR: That the administrators report be accepted as presented.
HEWETT: Seconded the motion. CARRIED
- CAO holiday schedule**
- 2024-171 SMITH-WINDSOR: That the CAO holiday schedule (July 19 (4 hours), August 2(4 hours), August 10 (4 hours), August 21 (8 hours), August 22 (8 hours) and August 23 (4 hours) be approved as requested.
ENGEL: Seconded the motion. CARRIED
- 12. FINANCE REPORT**
- 12.1 Monthly Bank Reconciliation & Financial Statement**
- 2024-172 HEWETT: That the Detailed Statement of Financial Activities, Bank Reconciliation and List of Accounts Paid be accepted and filed.
SMITH-WINDSOR: Seconded the motion. CARRIED
- 13. READING OF BYLAWS**
- 13.1 Bylaw 2024-07 A Bylaw to Manage Waterworks and Sewage works**
- 2024-173 ENGEL: That Bylaw 2024-07 A Bylaw to Manage Waterworks and Sewage works be now read a third time and adopted.
HEWETT: Seconded the motion. CARRIED
- 13.2 Bylaw 2024-09 – A Bylaw to Establish Property Tax Incentives and Penalties**
- 2024-174 HEWETT: That Bylaw 2024-09 A Bylaw to Establish Property Tax Incentives and Penalties be amended by increasing the penalty rate to 2.00% in Section 2b).
ENGEL: Seconded the motion CARRIED
- 2024-175 ENGEL: That Bylaw 2024-09 A Bylaw to Establish Property Tax Incentives and Penalties be introduced and read a first time as amended.
HEWETT: Seconded the motion. CARRIED
- 2024-176 SMITH-WINDSOR: That Bylaw 2024 A Bylaw to Establish Property Tax Incentives and Penalties be now read a second time as amended.
HEWETT: Seconded the motion. CARRIED
- 2024-177 ENGEL: That leave be granted for third reading of Bylaw 2024-09 A Bylaw to Establish Property Tax Incentives and Penalties as amended.
SMITH-WINDSOR: Seconded the motion. UNANIMOUSLY CARRIED
- 2024-178 HEWETT: That Bylaw 2024-09 A Bylaw to Establish Property Tax Incentives and Penalties be now read a third time as amended and adopted.
SMITH-WINDSOR: Seconded the motion. CARRIED
- 2024-179 SMITH-WINDSOR: That Bylaw 01-2022 A Bylaw to Establish Property Tax Incentives and Penalties be repealed. CARRIED

ENGEL: Seconded the motion.

CARRIED

13.3 Bylaw 2024-10 – A Bylaw Respecting Open-Air Fire Restrictions

2024-180 ENGEL: That Bylaw 2024-10 A Bylaw Respecting Open-Air Fire Restrictions be introduced and read a first time.
HEWETT: Seconded the motion.

CARRIED

2024-181 SMITH-WINDSOR: That Bylaw 2024-10 A Bylaw Respecting Open-Air Fire Restrictions be now read a second time.
ENGEL: Seconded the motion.

CARRIED

2024-182 HEWETT: That leave be granted for third reading of Bylaw 2024-10 A Bylaw Respecting Open-Air Fire Restrictions.
SMITH-WINDSOR: Seconded the motion.

CARRIED UNANIMOUSLY

2024-183 ENGEL: That Bylaw 2024-10 A Bylaw Respecting Open-Air Fire Restrictions be now read a third time and adopted.
HEWETT: Seconded the motion.

CARRIED

2024-184 ENGEL: That Bylaw 04-2023 A Bylaw Respecting Open-Air Fire Restrictions be repealed.
HEWETT: Seconded the motion.

CARRIED

14. NOTICE OF MOTION

15. INQUIRIES

16. IN-CAMERA

2024-185 ENGEL: That Council go in-camera to discuss the land lease for the waste depot at 12:08 pm.
HEWETT: Seconded the motion.

CARRIED

Present: Mayor MCKAY, Councillors: ENGEL, HEWETT, SMITH-WINDSOR, CAO, Incoming Councillors: SCHWEHR, ARCHER & HALL

2024-186 HEWETT: That Council reconvenes to the Regular Council Meeting at 12:28 pm.
ENGEL: Seconded the motion.

CARRIED

Present: Mayor MCKAY, Councillors: ENGEL, HEWETT, SMITH-WINDSOR, and CAO.

17. INFORMATION ITEMS/CORRESPONDENCE

17.1 Water Filtration Pilot Project final report

2024-187 SMITH-WINDSOR: That Council request BCL Engineering to comment on the Pilot Project Report.
HEWETT: Seconded the motion.

2024-188

ENGEL: That the motion be amended by inserting after request, *Elk Ridge Utility to obtain comment from BCL Engineering on the Pilot Project Report by July 31, 2024.*
McKAY: Seconded the motion.

CARRIED

Amended Motion: That Council request Elk Ridge Utility to obtain comment from BCL Engineering on the Pilot Project by July 31, 2024.

CARRIED

18. ADJOURNMENT

2024-189

ENGEL: That this meeting now be adjourned at 12:29 p.m.
McKAY: Seconded the motion

CARRIED

Mayor Margaret Smith-Windsor

CAO Michele Bonneau

ADMINISTRATORS'S REPORT - August 8, 2024

<u>Date</u>	<u>ADMINISTRATION HIGHLIGHTS:</u>
	Up to date with GST
	ordered camera for gate entrance as per research done by Trudy Engel
	Auditors - awaiting response from ratepayers with arrears December 31, 2023.
	Council meeting dates: September 19, October 17, November 21, December 19
	Office hours: Wed (8-4), Thurs (8-4), Fri (11-3) and Sat (11-3)
<u>Date</u>	<u>MINUTES FOLLOW UP</u>
	Darcy Simoneau - ERU has not requested a response from BCL. Better to include with RFP
<u>Date</u>	<u>OFFICE NOTES</u>
	- new Council training funding confirmed... may be online - George Cuff reluctant to travel
	- Fire ban July 11, 2024 - lifted August 1, 2024
<u>Date</u>	<u>HR/Personell NOTES</u>
	- CAO - one year anniversary - August 19, 2024
<u>Date</u>	<u>GRANT UPDATES/UPCOMING</u>
<u>Date</u>	<u>RATEPAYER CONCERNS</u>

Report Date
2024-08-05 1:47 PM

Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

Page 1

	Current	Year To Date	Budget	Prior Year Actual
REVENUES				
TAXATION				
Municipal Taxes				
410-110-100 - General Municipal Levy		308,746.40	309,107.00	268,930.08
410-120-100 - Abatements and Adjustments			(500.00)	
410-130-100 - Discount on Municipal Tax - Property		(2,413.42)	(5,000.00)	(4,109.62)
410-130-190 - Discount on Municipal Tax - Other				(61.58)
	0.00	306,332.98	303,607.00	264,758.88
Penalties on Tax Arrears				
410-400-110 - Penalty on Mun Taxes Current - Property			1,500.00	
410-400-210 - Penalty on Mun Taxes Arrears - Property	55.51	767.09	730.00	792.08
	55.51	767.09	2,230.00	792.08
Special Municipal Levy				
410-600-100 - Special Municipal Levy - Fire				19,000.00
410-610-100 - Special Municipal Levy - Sanitation		840.00		11,940.00
	0.00	840.00	0.00	30,940.00
TOTAL TAXATION:	55.51	307,940.07	305,837.00	296,490.96
FEEES AND CHARGES				
Other				
Tax Certificate				
420-800-100 - F&C - Tax Certificate	25.00	225.00	500.00	100.00
	25.00	225.00	500.00	100.00
Other				
421-100-300 - F & C - Licenses - RV Park Site Fee	709.46	709.46		
	709.46	709.46	0.00	0.00
	734.46	934.46	500.00	100.00
TOTAL FEES AND CHARGES:	734.46	934.46	500.00	100.00
MAINTENANCE AND DEVELOPMENT CHARGES				
Development Charges				
430-200-100 - M&D - Building/Development Permits	562.54	562.54	6,000.00	6,033.00
	562.54	562.54	6,000.00	6,033.00
Public Reserve				
430-400-100 - M & D - RV Park fees			23,600.00	
	0.00	0.00	23,600.00	0.00
TOTAL MAINTENANCE AND DEVELOPMENT CHARGE	562.54	562.54	29,600.00	6,033.00
UNCONDITIONAL TRANSFERS				
Unconditional Transfers				
450-105-100 - Don't Use				970.20
450-110-100 - Unconditional - (Revenue Sharing)		38,553.00	38,553.00	33,917.00

Report Date
2024-08-05 1:47 PM

Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

Page 2

	Current	Year To Date	Budget	Prior Year Actual
TOTAL UNCONDITIONAL TRANSFERS:	0.00	38,553.00	38,553.00	34,887.20
CONDITIONAL GRANTS				
Local				
450-400-100 - Conditional - Local - MMSW		911.34	2,000.00	
450-420-100 - Conditional - Local - SK Lott/Comm Grant		975.00	975.00	
TOTAL CONDITIONAL GRANTS:	0.00	1,886.34	2,975.00	0.00
INVESTMENT INCOME AND COMMISSIONS				
Investment and Income Revenue				
470-100-100 - Interest Revenue	736.58	1,662.90	29,120.00	2,498.63
TOTAL INVESTMENT INCOME AND COMMISSIONS:	736.58	1,662.90	29,120.00	2,498.63
OTHER REVENUES				
Other Revenue				
480-900-900 - Miscellaneous Revenue		7,374.29		
TOTAL OTHER REVENUES:	0.00	7,374.29	0.00	0.00
TOTAL REVENUES:	2,089.09	358,913.60	406,585.00	340,009.79

Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

	Current	Year To Date	Budget	Prior Year Actual
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
Wages				
510-110-110 - GG - Council - Indemnity	1,075.00	8,200.00	16,000.00	3,850.00
	<u>1,075.00</u>	<u>8,200.00</u>	<u>16,000.00</u>	<u>3,850.00</u>
510-110-230 - GG - Wages - Administrator	3,930.30	17,848.13	45,000.00	18,790.91
510-110-530 - GG - Wages - Other			1,000.00	
	<u>5,005.30</u>	<u>26,048.13</u>	<u>62,000.00</u>	<u>22,640.91</u>
Benefits				
510-120-230 - GG - Benefits - Administration	636.51	2,813.44	9,000.00	
510-130-230 - GG - Benefits - Group Insurance	155.46	310.92		897.49
510-130-231 - GG - Benefits - CPP				1,051.32
510-130-232 - GG - Benefits - EI				428.80
510-130-233 - GG - Benefits - Superannuation				1,020.58
510-130-234 - GG - Benefits - Worker Compensation		668.69	400.00	
	<u>791.97</u>	<u>3,793.05</u>	<u>9,400.00</u>	<u>3,398.19</u>
	<u>5,797.27</u>	<u>29,841.18</u>	<u>71,400.00</u>	<u>26,039.10</u>
Professional/Contract Services				
510-200-110 - GG - Cont. - Legal			5,000.00	382.44
510-200-130 - GG - Cont. - Audit/Accounting		3,856.20	9,000.00	11,445.00
510-200-140 - GG - WCB Don't Use				169.10
510-200-150 - GG - Cont. - Assessment - SAMA		5,655.00	5,655.00	6,537.00
510-200-170 - GG - Cont. - Advertising		148.56	1,000.00	30.00
510-200-190 - GG - Cont. - Office Rent	500.00	3,500.00	6,000.00	
510-210-120 - GG - Cont. - Council - Mileage		80.30	1,500.00	1,049.93
510-210-140 - GG - Cont. - Council Hotel/Meals/Parking			3,500.00	
510-210-150 - GG - Cont. - Council - Workshops/Meeting			1,000.00	
510-210-160 - GG - Cont. - Admin Mileage		472.60	1,000.00	539.54
510-210-170 - GG - Cont. - Admin Hotel/Meals/Parking	131.24	655.28	1,000.00	
510-210-180 - GG - Cont. - Admin Workshops/Conf Fees		300.00	1,500.00	
510-230-100 - GG - Cont. - Insurance - General & Bond		2,139.00	2,500.00	1,529.00
510-240-100 - GG - Cont. - Memberships & Subscriptions	2,117.97	3,489.29	2,500.00	1,694.73
510-250-100 - GG - Cont. - Communications				96.04
510-250-150 - GG - Cont. - Software/Hardware Contracts	395.37	14,725.35	14,050.00	
510-250-200 - GG - Cont. - Public Relations			2,000.00	
510-260-100 - GG - Cont. - Tax Enforcement/Collection			1,000.00	
510-260-150 - GG - Cont. - Elections			2,500.00	
510-280-100 - GG - Cont. - Printer Lease/Copies	125.28	519.11	1,200.00	694.51
510-280-130 - GG - Cont. - Transition Committee 2021				4,612.00
510-280-150 - GG - Cont. - Mentoring		3,199.20	7,400.00	
510-280-170 - GG - Cont. - Assessment Appeals		472.50	600.00	
510-290-100 - GG - Cont. - Bank Charges	0.75	204.00	200.00	315.50
	<u>3,270.61</u>	<u>39,416.39</u>	<u>70,105.00</u>	<u>29,094.79</u>
Utilities				
510-300-140 - GG - Utility - Internet	1.05	88.80	200.00	100.75
510-300-141 - GG - Utility - Cell Phone	70.50	501.83	1,300.00	692.19

Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

	Current	Year To Date	Budget	Prior Year Actual
Maintenance, Material and Supplies	71.55	590.63	1,500.00	792.94
510-400-110 - GG - M&S - Postage	231.72	507.72	1,000.00	
510-410-140 - GG - M&S - Office Supplies	183.95	345.64	3,000.00	1,306.78
510-410-160 - GG - Maint. - Don't Use				381.86
510-440-100 - GG - M&S - Data Processing Supplies				3,173.64
510-490-110 - GG - Maint. - Other Supplies				3,500.00
	415.67	853.36	4,000.00	8,362.28
Grants and Contributions				
510-500-110 - GG - Grants and Contributions			1,000.00	
	0.00	0.00	1,000.00	0.00
Other				
510-900-110 - GG - Other	59.34	79.34	500.00	703.15
	59.34	79.34	500.00	703.15
TOTAL GENERAL GOVERNMENT SERVICES:	9,614.44	70,780.90	148,505.00	64,992.26
PROTECTIVE SERVICES				
POLICE PROTECTION				
Professional/Contractual Services				
520-210-100 - PS - Police - RCMP Contract	5,265.02	5,265.02	5,500.00	
	5,265.02	5,265.02	5,500.00	0.00
Other				
521-210-100 - PS - Security - Cameras Expenses			4,000.00	
	0.00	0.00	4,000.00	0.00
TOTAL POLICE PROTECTION:	5,265.02	5,265.02	9,500.00	0.00
FIRE PROTECTION				
Professional/Contractual Services				
525-210-110 - PS - Fire - EMO Contracted Services			3,000.00	
525-210-200 - PS Fire Contract Services			25,000.00	
525-210-210 - PS Fire Dispatch Services		186.90	250.00	
	0.00	186.90	28,250.00	0.00
Maintenance, Materials and Supplies				
525-450-100 - PS - Emergency Planning Don't Use				555.00
	0.00	0.00	0.00	555.00
TOTAL FIRE PROTECTION:	0.00	186.90	28,250.00	555.00
TOTAL PROTECTIVE SERVICES:	5,265.02	5,451.92	37,750.00	555.00
TRANSPORTATION SERVICES				
MAINTENANCE				
Professional/Contractual Services				
530-210-110 - TS - Contract - Mowing			7,500.00	
530-210-120 - TS - Contract - Street Sweeping		7,774.46	6,500.00	6,358.94
530-210-130 - TS - Contract - Snow Removal		8,353.24	20,000.00	
530-210-140 - TS - Contract - Line Painting			1,500.00	
530-210-150 - TS - Contract - Road Maintenance		626.73		

Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

	Current	Year To Date	Budget	Prior Year Actual
Utilities	0.00	16,754.43	35,500.00	6,358.94
530-300-110 - TS - Utility - Heat	193.91	626.92	1,500.00	
530-300-120 - TS - Utility - Power		551.56	1,200.00	
530-310-100 - TS - Utility - Power - Street Lights	867.61	5,957.44	12,000.00	5,492.43
	1,061.52	7,135.92	14,700.00	5,492.43
Maintenance, Materials & Supplies				
530-460-110 - TS - Maint. - Winter Road Maint Don't Us				10,369.62
530-470-100 - TS - M&S - Road/Street Signs			500.00	
	0.00	0.00	500.00	10,369.62
TOTAL MAINTENANCE:	1,061.52	23,890.35	50,700.00	22,220.99
CONSTRUCTION				
Capital Expenditures				
535-600-699 - TS-Const - Amort-Infrastructure			6,037.00	4,037.00
	0.00	0.00	6,037.00	4,037.00
TOTAL CONSTRUCTION:	0.00	0.00	6,037.00	4,037.00
TOTAL TRANSPORTATION SERVICES:	1,061.52	23,890.35	56,737.00	26,257.99
ENVIRONMENTAL SERVICES				
Professional/Contractual Services				
540-200-110 - EH&W - Cont. - Waste Collection/Disposal		3,518.86	10,000.00	3,488.19
540-200-120 - EH&W - Cont. - Recycle Contract		3,678.60	12,000.00	
540-210-300 - EH&W - Cont. - Other Services	4,000.00	4,000.00		
540-210-310 - EH&W - Cont. - Waste Bin Monitoring	175.00	1,225.00	2,100.00	
540-230-100 - EH Memberships			450.00	
	4,175.00	12,422.46	24,550.00	3,488.19
Maintenance, Materials and Supplies				
540-440-100 - EH&W - Maint.- Waste Bin Monitoring DONT				950.00
540-440-110 - EH&W - Maint. - Recycling Exp DON'T USE				4,263.60
	0.00	0.00	0.00	5,213.60
TOTAL ENVIRONMENTAL SERVICES:	4,175.00	12,422.46	24,550.00	8,701.79
PLANNING AND DEVELOPMENT SERVICES				
Professional/Contractual Services				
560-200-110 - P&D - Cont. - Planning & Zoning	(2,100.00)		12,000.00	1,450.00
560-200-120 - P&D - Cont. - Building Inspections	464.32	464.32	6,000.00	4,800.00
560-200-130 - P&D - Cont. - Website Contract			1,000.00	
560-250-100 - P&D - Cont.- Development Appeals Exp			450.00	
	(1,635.68)	464.32	19,450.00	6,250.00

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Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

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	Current	Year To Date	Budget	Prior Year Actual
Maintenance, Materials and Supplies				
570-420-190 - R&C - M&S - Other Supplies			2,000.00	
	0.00	0.00	2,000.00	0.00
Grants and Contributions				
570-500-120 - R&C - Grants - Community Rec Initiative	12,000.00	12,000.00	12,000.00	
	12,000.00	12,000.00	12,000.00	0.00
Other				
570-900-110 - R&C - Other	100.00	100.00		
	100.00	100.00	0.00	0.00
TOTAL RECREATION AND CULTURAL SERVICES:	12,100.00	12,100.00	16,200.00	0.00
UTILITIES				
WATER				
Professional/Contractual Services				
580-200-110 - UT - Water - Legal Fees		18,590.91	37,945.00	8,999.84
580-200-200 - UT - Water - Joint Committee Expenses				2,450.00
	0.00	18,590.91	37,945.00	11,449.84
TOTAL WATER:	0.00	18,590.91	37,945.00	11,449.84
TOTAL UTILITIES:	0.00	18,590.91	37,945.00	11,449.84
TOTAL EXPENDITURES:	30,580.30	143,700.86	341,137.00	118,206.88
CHANGE IN NET-FINANCIAL ASSETS				
Revenues	2,089.09	358,913.60	406,585.00	340,009.79
Expenditures	30,580.30	143,700.86	341,137.00	118,206.88
CHANGE IN NET FINANCIAL ASSETS	(28,491.21)	215,212.74	65,448.00	221,802.91
OPERATING SURPLUS/DEFICIT (Chg in Net Asst)	(28,491.21)	215,212.74	65,448.00	221,802.91
Transfers				
Transfers Out			(60,000.00)	
Total Transfers:	0.00	0.00	(60,000.00)	0.00
CHANGE IN GENERAL SURPLUS	(28,491.21)	215,212.74	5,448.00	221,802.91

July 31, 2024

Affinity Bank Balance	
As of July 31, 2024	\$ 259,321.35
Add:	
Outstanding Deposits:	\$ 57,697.26
Outstanding E-transfers	
Less:	
Outstanding Cheques (See attached)	\$ 102,074.34
Reserve Transfers not Transferred Yet	\$ 120,000.00
Reconciled Balance	\$ 94,944.27
General Ledger Bank Balance at Month End (110-110-120)	\$ 94,944.27

List of Outstanding Cheques		
OB	SaskPower	886.77
OB	SaskPower	923.30
OB	SaskTel	74.47
332	Minister of Finance	5,265.02
333	Elk Ridge Resort	12,705.00
334	Village of Air Ronge	111.00
	Munisoft	35.41
	Payroll	1,926.43
	CRA	840.70
	Ministry of Finance	78,637.94
	MEPP	668.30
Total Outstanding Cheques		\$ 102,074.34

**Resort Village of Elk Ridge
Payment Register**

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Batch: 2024-00035 to 2024-00043

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Bank Code: Bank1 - Main Demand

Payment #	Vendor	Date	Amount
Computer Cheque			
331	CONSTRUCTION CODE AUTHORIT	2024-07-20	487.54
332	MINISTER OF FINANCE	2024-07-20	5,265.02
333	ELK RIDGE RESORT	2024-07-31	12,705.00
334	VILLAGE OF AIR RONGE	2024-07-31	111.00
Total for Computer Cheque:			18,568.56
E-Transfer			
2024-0056	MUNISOFT	2024-07-12	81.75
2024-0057	MUNISOFT	2024-07-31	35.41
2024-0058	CANADA REVENUE AGENCY	2024-07-31	840.70
2024-0059	MINISTRY OF FINANCE	2024-07-31	78,637.94
2024-0060	ELK RIDGE RESORT	2024-07-05	525.00
2024-0061	Gary Provencher	2024-07-05	175.00
2024-0062	MUNISOFT	2024-07-05	415.14
2024-0063	PENTElsa	2024-07-05	4,200.00
Total for E-Transfer:			84,910.94
Online Banking			
2024-0033	AFFINITY MASTERCARD	2024-07-18	363.36
2024-0034	Sasktel	2024-07-31	74.47
2024-0035	MUNICIPAL EMPLOYEES PENSION	2024-07-31	668.30
2024-0036	Saskpower	2024-07-31	1,810.07
2024-0037	VOID - Wrong month	2024-08-05	0.00
2024-0038	SASKENERGY	2024-07-05	203.61
2024-0039	SUCCESS OFFICE SYSTEMS	2024-07-05	131.19
Total for Online Banking:			3,251.00
Total for Bank1:			106,730.50