

Resort Village of Elk Ridge  
Meeting Agenda  
June 30, 2023 at 3:30 pm – Special Council Meeting  
Whitetail Tail Room – Elk Ridge Resort

**1. Call to Order** – The Mayor will call the meeting of Council to order

**2. Delegations:** N/A

**3. Approval of Agenda:**

MOTION: That the agenda for this meeting be approved as presented.

**4. Public Hearings:** None

**5. Reading of Bylaws:** None

**6. Adoption of Minutes:** None

**7. Business Arising from Minutes:** None

**8. Action/Motion Items:** None

**9. Administration Reports:** None

**10. Accounts for Payment:** None

**11. Financial Statements:** None

**12. Council Divisional Reports:** N/A

**13. New Business**

**14. Incamera:**

**15. Correspondence:**

**16. Other Business:**

16.1 Drainage issue - #4 Elk Ridge Estates (item 9.2 tabled from June 27, 2023 agenda)

**17. Adjournment**

# DECISION ITEM

<b>Subject</b>	Drainage #4 Elk Ridge Estates
<b>Council Meeting Date Presented:</b>	June 30, 2023
<b>Agenda Item:</b>	9.2
<b>Prepared By:</b>	Michele Bonneau, Acting CAO

**BACKGROUND:**

- May 11, 2021 – confirmation of development plan (Estates Condo Corporation)
  - Drainage plan includes the construction of drainage swales between 3 & 4 and 4 & 5 ... that ensures the surface water will be drained to the back... with no water draining onto neighboring lots or causing soil erosion between 4 & 5.
- July 21, 2021 – Building permit #598 issued by District of Lakeland #521.
- April 12, 2022 – Extension of permit #598 for one year – expire July 21, 2023
- July 27, 2022 – Notice to Remedy – issue with sediment from #4 running into the swale affecting the drainage between #3 & #4

- Official Notice is issued for breach of the following bylaw:

This official notice is issued for breach of the following bylaw:

Section No.	Bylaw No. 17-2013 – The Zoning Bylaw
	Section 4.16(c)
	During the construction of your development, the slope movement on north west corner of the property is clogging the swale and adversely affecting drainage.
Voluntary Action	Please ensure that the swale is cleared of the soil that has settled into the swale from #4 Estates Drive and take steps to mitigate the slope movement until the construction has been completed.

Should this voluntary action not be completed by August 15, 2022, the Resort Village of Elk Ridge will take the appropriate steps to contract a qualified professional to conduct the work with the expense of that work to be charged back to the homeowner.

As per Section 365 of *The Municipalities Act*, you have the right to appeal, **in writing** within 15 days of the date indicated on this Order to Resort Village of Elk Ridge, Box 171, Wasquesiu Lake, SK S0J 2Y0.

Issued this 27 day of July, 2022 by Heather Scott, CAO

- August 23, 2022 - Correspondence from Lionel & Carla Katchmar
  - Diagram provided
  - Water flow from #4 onto #3 is being addressed
  - Water flow from #2, #3 and #5 entering #4 swale
  - #3 has piping draining into #4 swale and flowing onto #4
  - Construction of structures to be addressed in the New Year
- August 24, 2022 clarification
  - The overall drainage issues within the Condo boundaries falls to the Condo Assoc. The Resort Village gets involved when there is a building permit and even then the RV of Elk Ridge's involvement is that the build cannot cause issues with neighboring lots, either drainage or erosion
- June 9, 2023 – letter requesting status of September 27, 2022 Notice of Remedy Order

- June 22, 2023 – Lionel & Carla Katchmar request extension to complete drainage plan to September 21, 2023. Diagram submitted
  
- June 27, 2023 – item 9.2 on council agenda
  - Lionel & Carla Katchmar updated Council with plans
  - Gord McClelland (neighbor) attended
  - Clay Sumner (neighbor) attended
  - Council tabled matter to special meeting of council on June 30, 2023 at 3:30
  
- June 28, 2023 – call to Construction Code Authority – Chris
  - Construction Code Act – pertains to construction
  - Typically do not get involved in drainage unless it affects the foundations of properties