

RESORT VILLAGE OF ELK RIDGE

BYLAW NO. 09-2022

A BYLAW RESPECTING THE COLLECTION AND ESTABLISHMENT OF FEES FOR MUNICIPAL SERVICES

The Council of the Resort Village of Elk Ridge enacts as follows:

TITLE:

1. This Bylaw shall be referred to as the "*Municipal Fees Bylaw*".

PURPOSE:

2. To provide for a Bylaw that establishes fees and costs for services provided by or on behalf of the Municipality to the public.
3. In this Bylaw:
 - a. "Act" shall mean "*The Municipalities Act*".
 - b. "Municipality" shall mean the Resort Village of Elk Ridge.

GENERAL REQUIREMENT:

4. Where possible all fees under this bylaw are required to be paid prior to any goods, service or information being provided.
5. The Administrator shall determine the method and manner of payment of any fee or deposit, including the location of payment of any fee or deposit.
6. The Administrator may waive the Tax Notice Fee to a lending institution when that lending institution is assisting the processing of tax payments or for monitoring of tax payments on an account where that lending institution has a mortgage.
7. Any other service fee or costs not contained within this Bylaw that do not require Council approval, shall be determined at the discretion of the Administrator.
8. The Administrator may waive, decrease, hold or withdraw any fee or deposit or any portion of any fee or deposit, contained within this Bylaw where it is in the opinion of the Administrator that it is reasonable, and it may be in the best interest to waive, decrease, hold or withdraw that fee or deposit.
9. Where a fee has been incurred as a result of the enforcement and/or an inspection for

compliance of a bylaw or enactment, or for the remedying of a contravention of a bylaw or enactment, or any fee permitted under this bylaw or an enactment, whose fees shall be amounts that may be added to the tax roll of the parcel of land for which the fee was related.

TABLE OF FEES:

10. The following are fees and general charges related to the administration of the Municipality.

Description	Fee
Photocopying 1. Black and white 2. Colour	.50¢ per page copied \$1.00 per page copied
Non-sufficient Funds Cheque Return (NSF Cheques)	\$35.00
Tax Certificate	\$25.00 per property
Copy of 1. Notice of Assessment 2. Tax Notice 3. SAMA Field Sheet	\$10.00 \$10.00 \$10.00
Statement of Account <i>(when requested by account holder)</i>	\$5.00
Custom Research and Report Writing	\$100 per hour <i>Plus cost (if any)</i>
Registration of lien	\$50.00 plus costs
Serve Six-Month Notice	\$120.00 plus costs
Registration of an Interest	\$50.00 plus costs
Administration search 1. Assessment history 2. Property file 3. Information 4. Access to information search	\$65.00 per hour* \$50.00 per hour* \$50.00 per hour* \$65.00 per hour* <i>(* represents per person per hour)</i>
Commissioner of Oaths 1. Municipal Tax Payer/ Municipality Business 2. Non taxpayer	Free \$10
Assessment Appeal Fee	\$200 per property
Kilometer rate – employee requirement to travel	As set by CRA
Special Event Permit	

1. Parade	Free
2. Block party	Free
3. Use of / semi exclusive use of public property	Free
Animal Control	
1. Animal in non-municipal animal shelter	Actual costs
2. Veterinary services	Actual costs
3. Travel associated with pick-up and delivery of animal to shelter/return to owner	Municipal approved rate.

11. The following are fees related to Planning and Development including: Development Permits, Demolition Permits, Moving Permits, Deposits and other related Development orientated fees.

Description	Fee
Development Permit	
1. Permitted principal use	\$200
2. Permitted accessory use	\$100
3. Ancillary use	\$100
4. Discretionary principal use	\$200
5. Minor variance	\$100
6. Development appeal	\$50
7. Miscellaneous development	\$25
8. Installation of shed or similar such structure under 10 square meters	No charge
9. Application to extend permit (Demolition, Moving, Building, Development)	\$50
Demolition Permit	
1. Permit Application	\$50
2. Refundable deposit building with basement *	\$1000
3. Refundable deposit building without basement *	\$500
<i>*Deposit refundable providing all permit conditions are met after site inspected.</i>	
Moving Permit	
1. Moving Permit	\$50
2. Refundable deposit for move of building *	\$1000
<i>* Deposit refundable providing all permit conditions are met after site inspected.</i>	
Other permit	
1. Plumbing permit <i>Maximum cost shall be as set by Saskatchewan Health Authority</i>	Minimum \$100

Description	Fee
Miscellaneous Fees 1. Undertake development without a development permit. 2. Enforcement to obtain compliance if one contravenes the conditions of a permit and if the applicant refuses or neglects to remedy the contravention. 3. Subdivision application 4. Rezoning application 5. Property diagram (where available) 6. Copy of any property photograph (where available)	\$100 \$120 \$100 plus \$100 per lot or site identified in subdivision. \$350 plus advertising cost \$5.00 per diagram \$5.00 per photo

12. The following are Building and Building Inspection related fees.

Fees related to deposits on buildings do apply, and are located in table in Section 11.

Description	Fee
Miscellaneous Building Fees 1. Written application to cancel permit (application to cancel must be received within 60 days of permit originally being issued). 2. Build without a valid permit 3. Fail to provide notification on title transfer when building.	\$50.00 retained fee. \$250.00 \$250.00

Description	Fee
<p>Building Inspection – Residential – Single Family and Two Unit</p> <ol style="list-style-type: none"> 1. Site built homes, RTM, and Modular Homes 2. Additions <ol style="list-style-type: none"> i. Full or Crawlspace foundation <ol style="list-style-type: none"> 1. <500 ft² 2. >500 ft² ii. Simple/grade type foundation <ol style="list-style-type: none"> 1. <500 ft² 2. >500 ft² 3. Accessory Structures <ol style="list-style-type: none"> i. Deck ii. Detached garage (+sheds >200 ft²) iii. Shed (> 10 m²) 	<p>\$4.80/\$1000 value, minimum \$1080</p> <p>\$810</p> <p>\$900</p> <p>\$648</p> <p>\$810</p> <p>\$192</p> <p>\$240</p> <p>\$192</p>
<p>Building Inspection – Commercial/Industrial</p> <ol style="list-style-type: none"> 1. Small renovations of existing space 2. New commercial industrial shop; SMALL (<1600 ft²) 3. New commercial industrial shop; LARGE (>/=1600 ft²) 4. All other commercial space 5. Large scale projects (>\$2,000,000) 	<p>\$600 min or \$4.80/\$1000 value</p> <p>\$720 min or \$4.80/\$1000 value</p> <p>\$1200 min or \$4.80/\$1000 value</p> <p>\$1200 min or \$4.80/\$1000 value</p> <p>Reduced graduating fee scale applied and will average less than \$4.80/\$1000 value</p>
<p>Enforcement and Additional Inspections</p> <p>Inspections that are conducted outside of the expected inspection included on original permit. This may include deficiencies, enforcement, and inspections that were requested and the project was not ready.</p>	<p>\$240</p>

Description	Fee
Mileage 1. Total mileage for new dwelling 2. No mileage for deck and shed permits	\$120 total for 4 inspections (\$30/inspection) \$0
Revision of blue prints after permit has been issued	\$50.00 per revision
Missed building inspection	\$50.00 per inspection


13. The following fees relating to any Emergency and Protective Services response or service, any Fire Brigade or Fire Department.

Description	Fee
1. Municipal response in eliminating an emergency 2. Fire Brigade or Fire Department response per property. <i>*Minimum two hours</i>	\$500.00 plus cost OR Actual cost - whichever is greater. \$90.00* \$750.00* per unit per hour or any portion thereof OR Invoiced amount from provider(s) - whichever is greater.

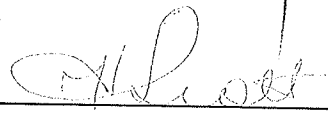
COMING INTO FORCE

14. This bylaw shall come into effect on the day of its final passing.





Mayor



Administrator

Read a third time and adopted
this 10th day of May, 2022.