

BYLAW NO. 13 - 2022
RESORT VILLAGE OF ELK RIDGE

**A BYLAW RESPECTING PERMIT FEES FOR TRAILER PARKS, CAMPGROUNDS, RECREATION
VEHICLE PARKS AND MOBILE HOME PARKS**

The Council of the Resort Village of Elk Ridge enacts as follows:

Part I General Matters

TITLE

1. This Bylaw shall be referred to as the "*The Trailer Licensing Fee Bylaw*"

PURPOSE

2. The purpose of this Bylaw is to permit the operation of trailer parks, campgrounds, RV parks and mobile home parks so as to:
 - a. ensure compliance with land-use and building regulations;
 - b. provide for a service fee for the operation;
 - c. gather land-use information; and
 - d. facilitate planning decisions.

DEFINITIONS

3. In this Bylaw;
 - a. "**Administrator**" means the Administrator of the Municipality or designate.
 - b. "**Council**" means the Council of The Resort Village of Elk Ridge;
 - c. "**Designated Officer**" means a person appointed by the Municipality to enforce this Bylaw and shall include a Peace Officer;
 - d. "**Municipality**" means The Resort Village of Elk Ridge;
 - e. "**Peace Officer**" means a peace officer as defined in *The Summary Offence Procedures Act*;
 - f. "**Occupied**" means with respect to a site that has any item related to the use of the property, or any other items so stored or placed, on or within that site for any period of

time;

- g. **“Operation”** means any and all trailer parks, campgrounds, RV parks and mobile home parks located or operated within the municipality;
- h. **“RV”** means recreation vehicle;
- i. **“Site”** shall have the meaning as defined by the Zoning Bylaw for the Municipality;
- j. **“Unit”** means a single recreational vehicle, trailer coach, mobile home, truck camper motor home, fifth wheel and travel trailers or other such approved accommodation intended for use in a trailer park, campground, RV park or mobile home park.

Part II General Licensing

- 4. The owner or operator of every trailer park, campground, mobile home park or RV park used for seasonal, long term and/or residential purposes within the Municipality shall obtain an Operation Permit from the Administrator of the municipality prior to any operation of a trailer park, campground, mobile home park or RV park.
- 5. The application of, or issuance of, any Operational Permit is required in addition to any other municipal, provincial or federal licence or permit that may be required.
- 6. The applicant must apply in writing annually for an Operations Permit and complete the application in a form as approved by the Administrator.
- 7. The Administrator shall issue an Operational Permit once the application is completed to the satisfaction of the Municipality.
- 8. If an Operational Permit holder contravenes any term or condition of the permit or of this Bylaw, or any municipal or provincial law or a requirement of that operation, the Municipality may suspend or cancel the Operational Permit providing 60 day notice is given.
- 9. The Operational Permit shall be in the form as approved by the Municipality as attached in Schedule “A”.

10. Each Operational Permit holder is responsible for remitting a per site service fee to the Municipality. The service fee shall be in an amount approved by Council in attached Schedule "B". Such service fee shall be incurred each year for the period January 1 to December 31 inclusive as per schedule "B".
11. Any service fee not paid by the prescribed time shall be subject to a late payment financial penalty as listed in Schedule "B".
12. The administration and enforcement of this Bylaw is hereby delegated to a Designated Officer for the Municipality.
13. The inspection of any property in the Municipality to determine if this Bylaw is being complied with is hereby authorized.

Offences and Penalties

14. No person shall:
 - a. obstruct or hinder any Designated Officer or any other person acting under the authority of this Bylaw; or
 - b. fail to comply with any provision of this Bylaw.
15. Except where, or in addition to, a penalty is specifically provided for in this Bylaw, every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:
 - a. in a case of an individual, to a fine not less than \$250.00 and not exceeding \$10,000.00 and, in the case of a continuing offence, to a further fine not exceeding \$10,000.00 for each day during which the offence continues;
 - b. in the case of a corporation, to a fine not less than \$450.00 and not exceeding \$25,000.00 and, in the case of a continuing offence, to a further fine not exceeding \$25,000.00 for each day during which the offence continues; and
 - c. not more than one year in jail.

Schedule "A"

Bylaw 13 - 2022 Operational Permit

_____ of _____
Person or representative of the operation *Name of company or operations (if applicable)*

has received permission from The Resort Village of Elk Ridge to operate a Trailer Park, Campground, Mobile Home Park, RV Park, as the case may be, within the Municipality. All fees, and penalties if applicable, are to be paid in full on or prior to June 30th in the year that the service fees are levied. This permit application should be received by the Administrator by January 31 annually. The Resort Village of Elk Ridge may rescind or revoke the permit at its discretion upon providing not less than a 60 day notice to the property owner.

You are permitted to operate not more than _____ sites, with not more than one unit per site.

This Operational Permit is Non-Transferable

Issued this _____ day of _____, A.D. 202____, Elk Ridge, SK

Administrator

Schedule "B"

Service Fees

The service fee shall be **\$325.00** for each site, calculated as follows:

\$100 Fire Service
\$225 Site Service Fee
\$325 Total

Operational Permit Holder Administration fee shall be \$50.00 annually.

Late Payment Penalty shall be 12% per annum, calculated monthly, of outstanding monies owed to the Municipality.