

Resort Village of Elk Ridge  
Meeting Minutes  
June 14<sup>th</sup>, 2022 Regular Meeting of Council

A Regular Meeting of Council of the Resort Village of Elk Ridge was held at the Elk Ridge Golf Resort on June 14<sup>th</sup>, 2022

Present: Mayor Garry McKay  
Councillor Ryan Danberg  
Councillor Trudy Engel (*via teams meeting*)  
Councillor Ross Hewett  
Councillor Margaret Smith-Windsor

Heather Scott, CAO

1. **Call to Order** – With a quorum being present, Mayor Garry McKay called the meeting to order at 3:00 p.m.

2. **Delegations:** Fire Chief Chris McShannock and John Stauffer, Lakeland District Fire Department.

3. **Approval of Agenda:**

**111-2022 SMITH-WINDSOR:** That the agenda for this meeting be approved as amended with two additional items:

1. 8.4 – Fire Agreement;
2. 8.2 – Budget dated June 14, 2022

**CARRIED**

4. **Public Hearings:** None

5. **Reading of Bylaws:** None

6. **Adoption of Minutes:**

6.1 - Minutes of the May 10<sup>th</sup>, 2022 Council Meeting.

**112 – 2022 HEWETT:** That the Minutes of the May 10<sup>th</sup>, 2022 Council Meeting be approved as presented.

**CARRIED**

6.2 – Minutes of May 24<sup>th</sup>, 2022 Special Council Meeting.

**113-2022**            **ENGEL:** That the Minutes of the May 24<sup>th</sup>, 2022 Special Meeting be approved as presented. **CARRIED**

6.3 – Minutes of the June 7<sup>th</sup>, 2022 Special Council Meeting.

**114 – 2022**            **SMITH-WINDSOR:** That the Minutes of the June 7<sup>th</sup>, 2022 Special Meeting be approved as presented. **CARRIED**

**7. Business Arising from Minutes: None**

**8. Action/Motion Items:**

8.1 – Governance Training.

**115-2022**            **SMITH-WINDSOR:** That Council direct administration to schedule governance training through Saskatchewan Ministry of Government Relations.

**CARRIED**

8.2 – 2022 Budget Report.

**116-2022**            **MCKAY:** That the June 14, 2022 Budget be amended by adding \$5,000 to GL 530-460-110 Snow Removal. **CARRIED**

**117-2022**            **HEWETT:** That a reserve transfer be added to the June 14, 2022 budget to offset the 2021 expenses of \$10,768. **CARRIED**

**118-2022**            **DANBERG:** That Council approve the 2022 budget as amended and consider three readings of Bylaw 10-2022 – The Fire Service Levy Bylaw, 24-2022 – the Base Tax Bylaw, Bylaw 25-2022 – The Mill Rate Bylaw and Bylaw 26-2022 the Sanitation Levy Bylaw.

**CARRIED**





8.3 – PARCS Convention.

**138-2022**            **DANBERG:** That the 2022 PARCS Convention Invitation be received and filed. **CARRIED**

8.4 – Fire Service Agreement.

**139-2022**            **DANBERG:** That Council authorize signature of the Agreement for Fire Service with the Lakeland & District Fire Department. **CARRIED**

**9. Administration Reports:**

9.1 CAO Report and Updates.

*Councilor Danberg left at 4:31 p.m.*

**140-2022**            **ENGEL:** That Council receive and file the CAO report for June, 2022.

**CARRIED**

*Councilor Danberg returned at 4:35 p.m.*

**10. Accounts for Payment: N/A**

**11. Financial Statements:**

11.1 Financial Statement for May 2022, Bank Reconciliation and List of Accounts.

**141-2022**            **ENGEL:**

That Council receive and file the financial statement, bank reconciliation and list of accounts payable for May, 2022. **CARRIED**

**12. Council Divisional Reports: N/A**

**13. New Business: None**

**14. Incamera: N/A**

**15. Correspondence:**

15.1 – EMO Outline provided by Leslie Tuchek.

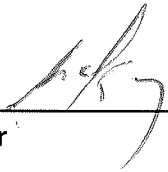
**142 – 2022**            **SMITH-WINDSOR:** That Council authorize the engagement of Leslie Tuchek to facilitate EMO setup at the Resort Village of Elk Ridge. **CARRIED**


16. Other Business: None

17. Adjournment:

145-2022 HEWETT: That the meeting adjourn 4:46 p.m.

CARRIED

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO

**RESORT VILLAGE OF ELK RIDGE**

**BYLAW NO. 24-2022  
A BYLAW TO PROVIDE FOR A BASE TAX**

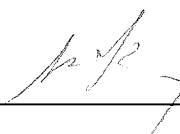
The Council of the Resort Village of Elk Ridge enacts as follows:


1. This bylaw shall be known as the "Base Tax Bylaw".
2. A base tax shall apply to the types and classifications of property included in the table below for all property within the boundaries of the Resort Village of Elk Ridge:

Property Class	Type of Property		
	Land	Improvements	Land & Improvements
Agriculture	-	-	-
Residential	100	100	200
Commercial & Industrial	100	100	200

3. Where a property is classified within more than one property classification by the Saskatchewan Assessment Management Agency, the base tax calculation shall be considered independently and applied to each classification.
4. This Bylaw shall come into effect on the day of its final passing.



  
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Mayor

  
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Administrator

Read a third time and adopted  
this 14<sup>th</sup> day of June, 2022.

RESORT VILLAGE OF ELK RIDGE

BYLAW NO. 25 - 2022

A BYLAW TO ESTABLISH MILL RATE FACTORS FOR THE YEAR 2022


The Council of the Resort Village of Elk Ridge enacts as follows:

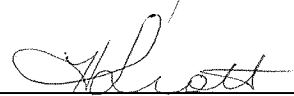
1. This bylaw shall be known as the "Mill Rate Factor Bylaw".
2. The following mill rate factor(s) shall be applied to the uniform mill rate levied against all taxable property for municipal purposes:

Property Class	Factor
Agriculture	2.77
Residential	2.77
Commercial & Industrial	2.77

3. This Bylaw shall come into effect on the day of its final passing.



  
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Mayor

  
\_\_\_\_\_  
Administrator

Read a third time and adopted  
this 14<sup>th</sup> day of June, 2022.



## RESORT VILLAGE OF ELK RIDGE

### BYLAW NO. 26 - 2022

#### A BYLAW TO AUTHORIZE A SPECIAL TAX FOR REFUSE COLLECTION SERVICES

The Council of the Resort Village of Elk Ridge in the Province of Saskatchewan enacts as follows:

1. A special tax shall be levied against every improved property used for residential or commercial purposes that has a taxable assessment within the boundaries of the Resort Village of Elk Ridge for refuse collection services.
2. The estimated cost of the refuse collection services for the current year is \$12,000.
3. The special tax rate to be levied in 2022 against every improved taxable property used for residential or commercial purposes shall be as listed below and applicable to the respective areas of the municipality.
  - a. All developed properties that will have the benefit of a dumpster only on a year round basis shall be levied \$60.00 as a Special levy.
4. The special taxes referred to in Section 3 shall be levied as one special tax against the property for 2022.
5. Any person who considers that an error or omission was made in the application or calculation of the special tax on his or her property may notify the municipality in writing by September 1 in any given year requesting the Council to review the application or calculation of the tax rate regarding the property in question.
6. The Administrator will notify the persons, who have requested a review, of the time and date the Council will meet to hear and review the requests.
7. The taxes that are levied will be added to the tax roll as a special assessment against the property, when they become due and payable, and are recoverable in the same manner as other taxes.

8. This Bylaw shall come into effect on the day of its final passing.



*[Handwritten signature]*  
\_\_\_\_\_  
Mayor

*[Handwritten signature]*  
\_\_\_\_\_  
Administrator

Read a third time and adopted  
this 14<sup>th</sup> day of June, 2022

**RESORT VILLAGE OF ELK RIDGE**


**BYLAW NO. 10-2022**

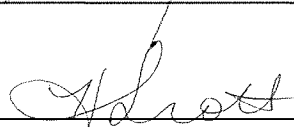
**A BYLAW TO AUTHORIZE A SPECIAL TAX FOR FIRE PROTECTION SERVICES.**

The Council of the Resort Village of Elk Ridge in the Province of Saskatchewan enacts as follows:

1. A special tax shall be levied against every improved property that has a taxable assessment within the boundaries of the resort village for fire protection services to be completed within the current year.
2. The special tax rate to be levied against every improved property is \$100.00.
3. The taxes that are levied will be added to the tax roll as a special assessment against the property, when they become due and payable, and are recoverable in the same manner as other taxes.
4. This bylaw shall come into effect on the day of its final passing.



  
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Mayor

  
\_\_\_\_\_  
Administrator

Read a third time and adopted  
This 14<sup>th</sup> day of June, 2022.