

Resort Village of Elk Ridge  
Meeting Minutes  
April 18<sup>th</sup>, 2023 at 3:00 p.m. – Regular Council Meeting -Elk Ridge Resort

A Meeting of Council of the Resort Village of Elk Ridge was held at the Elk Ridge Golf Resort on April 18<sup>th</sup>, 2023.

Present: Mayor Garry McKay  
Councillor Danberg  
Councillor Trudy Engel  
Councillor Ross Hewett (*via Teams Meeting*)  
Councillor Margaret Smith-Windsor

Heather Scott, CAO

1. **Call to Order** – The Mayor called the meeting of Council to order at 3:21 p.m.

2. **Approval of Agenda:**

**124-2023 DANBERG:** Addition: Bylaw 02 – 2023 be added to 13.2 for third reading

**SECONDED: ENGEL**

**CARRIED**

**125-2023 ENGEL:** That the agenda for this meeting be approved as amended.

**SECONDED: SMITH-WINDSOR**

**CARRIED**

3. **Adoption of Minutes:**

3.1 Minutes of the March 21, 2023 Special Meeting.

**126-2023 DANBERG:** That the Minutes of the March 21<sup>st</sup>, 2023 Special Meeting be approved as presented.

**SECONDED: ENGEL**

**CARRIED**

3.2 Minutes of the March 21, 2023 Regular Meeting.

**127-2023 HEWETT:** That the Minutes of the March 21<sup>st</sup>, 2023 Regular Meeting be approved as presented.

**SECONDED: ENGEL**

**CARRIED**

3.3 Minutes of the March 29, 2023 Special Meeting.

**128-2023**            **HEWETT:** That the Minutes of the March 29, 2023 Special Meeting be approved as presented.

**SECONDED: DANBERG** **CARRIED**

3.4 Minutes of the April 4, 2023 Special Meeting.

**129-2023**            **ENGEL:** That the Minutes of the April 4, 2023 Special Meeting be approved as presented.

**SECONDED: DANBERG** **CARRIED**

**4. Declaration of Conflict of Interest:** None

**5. Delegations Scheduled:** Joint Utility Committee Report – Clint Austin

**130-2023**            **ENGEL:** That the Resort Village of Elk Ridge agrees, in principle to the dissolution of the Elk Ridge Utility Ltd and the amalgamation of its operations, assets and property under the Resort Village of Elk Ridge with the aim of establishing a public utility pursuant to the Municipalities Act.

**SECONDED: DANBERG** **CARRIED**

**6. Public Hearings:**

**7. Public Acknowledgements:**

**8. Business Arising from Minutes:** None

**9. New Business:**

**9.1 – NCLDPC Alternate**

**131-2023**            **DANBERG:** that Councillor Smith-Windsor be appointed as alternate to the North Lakeland District Planning Commission.

**SECONDED: ENGEL** **CARRIED**

**10. Motions:**

**11. Administration Reports:**

11.1 CAO Report and Updates

**132-2023**            **ENGEL:** That the CAO report for April be received and filed.

**SECONDED: DANBERG** **CARRIED**

**12. Financial Reports:**

12.1 Financial Statement for March 2023 and List of Accounts Payable for March 2023.

MOTION: That Council receive and file the financial statement and list of accounts payable for March, 2023.

**133-2023**           **ENGEL:** That the detailed financial report be sent to council monthly with the regular agenda.

**SECONDED: HEWETT** **CARRIED**

**134-2023**           **ENGEL:** Receive and file the March financial statement after specified corrections made and that the accounts payable for March be approved.

**SECONDED: SMITH-WINDSOR** **CARRIED**

**13. Reading of Bylaw(s):**

13.1 Bylaw 05 of 2023 a Bylaw to set the Base Tax for the year 2023.

**135-2023**           **SMITH-WINDSOR:** That Bylaw 05 of 2023, a Bylaw to set the 2023 Base Tax be introduced and read a first time.

**SECONDED: HEWETT** **CARRIED**

**136-2023**           **HEWETT:** That Bylaw 05 of 2023, a Bylaw to set the 2023 Base Tax be read a second time.

**SECONDED: DANBERG** **CARRIED**

**137-2023**           **DANBERG:** That leave be granted for third reading of Bylaw 05 of 2023, a Bylaw to set the 2023 Base Tax.

**SECONDED: ENGEL** **UNANIMOUSLY CARRIED**

**138-2023**           **DANBERG:** That Bylaw 05 of 2023, a Bylaw to set the 2023 Base Tax be read a third time and adopted.

**SECONDED: ENGEL** **CARRIED**

13.2 Bylaw 06 of 2023, a Bylaw to set the 2023 Mill Rates

**139-2023**           **ENGEL:** That Bylaw 06 of 2023, a Bylaw to set the 2023 Mill Rates be introduced and read a first time.

**SECONDED: SMITH-WINDSOR** **CARRIED**

**140-2023**           **HEWETT:** That Bylaw 06 of 2023, a Bylaw to set the 2023 Mill Rates be read a second time.

**SECONDED: SMITH-WINDSOR** **CARRIED**

**141-2023**            **DANBERG:** That leave be granted for third reading of Bylaw 06 of 2023, a Bylaw to set the 2023 Mill Rates.

**SECONDED: ENGEL**

**UNANIMOUSLY CARRIED**

**142-2023**            **SMITH-WINDSOR:** That Bylaw 06 of 2023, a Bylaw to set the 2023 Mill Rates be read a third time and adopted.

**SECONDED: ENGEL**

**CARRIED**

13.3 Bylaw 02 of 2023 Sanitation levy

**143-2023**            **SMITH-WINDSOR:** That Bylaw 02 of 2023, a Bylaw to set the 2023 sanitation levy be read a third time and adopted.

**SECONDED: DANBERG**

**CARRIED**

**14. Notice of Motion:**

**SMITH-WINDSOR:** That the stipend paid to the Waste Management Site Manager be increased to \$175/month beginning May 1<sup>st</sup>, 2023 in response to the increasing demands of the service.

**SMITH-WINDSOR:** That the Public Works Committee enter into negotiations with Routes2Sk to purchase the land that situates the Resort Village's Waste Management Depot on Elk Ridge Place.

**SMITH-WINDSOR:** It is recommended that the Administrator pursue costs and availability of a qualified engineer to assess the condition of and price estimates for the maintenance/repair of the Resort Village's municipal roads.

**SMITH-WINDSOR:** That the Resort Village contributes \$12,000 per year to the outdoor recreation activities currently funded entirely by Routes2Sk. The terms of the agreement will be specified in a Memorandum of Understanding between the Resort Village and Routes2Sk.

**15. Inquiries:**

**16. In camera:**

**17. Information Items/Correspondence:**

**17.1 – Joint Utility Committee Update**

18. Adjournment

144-2023

DANBERG: That the meeting adjourn at 5:14 p.m.


SECONDED: SMITH-WINDSOR

CARRIED

\_\_\_\_\_  
Mayor



\_\_\_\_\_  
CAO



**RESORT VILLAGE OF ELK RIDGE**

**BYLAW NO. 05-2023  
A BYLAW TO PROVIDE FOR A BASE TAX**


The Council of the Resort Village of Elk Ridge enacts as follows:

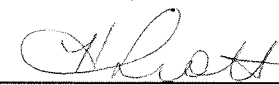
1. This bylaw shall be known as the "Base Tax Bylaw".
2. A base tax shall apply to the types and classifications of property included in the table below for all property within the boundaries of the Resort Village of Elk Ridge:

| Property Class          | Type of Property |              |                     |
|-------------------------|------------------|--------------|---------------------|
|                         | Land             | Improvements | Land & Improvements |
| Agriculture             | -                | -            | -                   |
| Residential             | 100              | 100          | 200                 |
| Commercial & Industrial | 100              | 100          | 200                 |

3. Where a property is classified within more than one property classification by the Saskatchewan Assessment Management Agency, the base tax calculation shall be considered independently and applied to each classification.
4. This Bylaw shall come into effect on the day of its final passing.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

Read a third time and adopted  
this 18<sup>th</sup> day of April, 2023.

**RESORT VILLAGE OF ELK RIDGE**

**BYLAW NO. 06 - 2023  
A BYLAW TO ESTABLISH MILL RATE FACTORS FOR THE YEAR 2023**

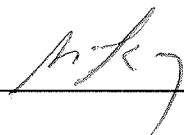
The Council of the Resort Village of Elk Ridge enacts as follows:


1. This bylaw shall be known as the "Mill Rate Factor Bylaw".
2. The following mill rate factor(s) shall be applied to the uniform mill rate levied against all taxable property for municipal purposes:

| <b>Property Class</b>   | <b>Factor</b> |
|-------------------------|---------------|
| Agriculture             | 2.77          |
| Residential             | 2.77          |
| Commercial & Industrial | 2.77          |

3. This Bylaw shall come into effect on the day of its final passing.



  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

Read a third time and adopted  
this 18<sup>th</sup> day of April, 2023.

## RESORT VILLAGE OF ELK RIDGE

### BYLAW NO. 02-2023

#### A BYLAW TO AUTHORIZE A SPECIAL TAX FOR REFUSE COLLECTION SERVICES

The Council of the Resort Village of Elk Ridge in the Province of Saskatchewan enacts as follows:

1. A special tax shall be levied against every improved residential property used for residential purposes that has a taxable assessment within the boundaries of the Resort Village of Elk Ridge for refuse collection services.
2. The estimated cost of the refuse collection services for the current year is \$12,000.
3. The special tax rate to be levied in 2023 against every improved taxable property used for residential purposes shall be as listed below and applicable to the respective areas of the municipality.
  - a. All developed residential properties that will have the benefit of a waste management depot only on a year-round basis shall be levied \$60.00 as a Special levy.
  - b. Staff housing on Parcel J Plan 99PA19052 amount of 3(a) x 14 @ the current sanitation levy amount.
4. The special taxes referred to in Section 3 shall be levied as one special tax against the property for 2023.
5. Any person who considers that an error or omission was made in the application or calculation of the special tax on his or her property may notify the municipality in writing by September 1 in any given year requesting the Council to review the application or calculation of the tax rate regarding the property in question.
6. The Administrator will notify the persons, who have requested a review, of the time and date the Council will meet to hear and review the requests.
7. The taxes that are levied will be added to the tax roll as a special assessment against the property, when they become due and payable, and are recoverable in the same manner as other taxes.



8. This Bylaw shall come into effect on the day of its final passing.
9. Bylaw 26 – 2022 is hereby repealed.



*[Signature]* Mayor  
*[Signature]* Administrator

Read a third time and adopted  
this 18<sup>th</sup> day of April, 2023.