

Resort Village of Elk Ridge
Meeting Minutes
December 19, 2023 at 3:00 p.m. – Regular Meeting – Elk Ridge Resort

Present: Mayor Garry McKay (via phone)
Councillor Danberg (via phone)
Councillor Trudy Engel
Councillor Ross Hewett
Councillor Margaret Smith-Windsor

Michele Bonneau, CAO

1. **Call to Order** – The Mayor called the meeting of Council to order at 3:03 p.m.

2. **Approval of Agenda:**

236-2023 SMITH-WINDSOR: That the agenda for this meeting be approved as presented.
SECONDED: ENGEL CARRIED

3. **Adoption of Minutes:**

3.1 Minutes of the November 21st, 2023 Regular Council Meeting

237-2023 SMITH-WINDSOR: That the Minutes of the November 21, 2023 Meeting be approved as presented.
SECONDED: HEWETT CARRIED

3.2 Minutes of the December 2, 2023 Special Meeting

238-2023 ENGEL: That the Minutes of the December 2, 2023 Special Meeting be approved as presented.
SECONDED: SMITH-WINDSOR CARRIED

4. **Declaration of Conflict of Interest:** None

5. **Delegations Scheduled:** None

6. **Public Hearings:** None

7. **Public Acknowledgements:**

8. **Business Arising from Minutes:** None

9. **New Business:**

9.1 **Request to contribute to the cost of the New Year's Eve fireworks in Elk Ridge**

Councillor Danberg declared conflict of interest and left meeting at 3:05 pm

239-2023 SMITH-WINDSOR: That the Resort Village of Elk Ridge contribute \$500 towards the cost of fireworks on New

Year's Eve in Elk Ridge administered by Elk Ridge Resort.

SECONDED: ENGEL CARRIED

Councillor Danberg returned to the meeting at 3:06 pm.

9.2 Public Disclosure Statements

Councillors **ENGEL** and **SMITH-WINDSOR** submitted their signed Public Disclosure Annual Declaration. Mayor **MCKAY** and Councillor **DANBERG** still need to complete their declarations for the Administrator before next Council Meeting. At that time a motion is required indicating that all Public Disclosure Annual declarations are completed as per requirements of Municipal Revenue Sharing declaration of Eligibility 2024-25 grant.

9.3 Tangible Capital Assets Policy

240-2023 HEWETT: That the Tangible Capital Asset Policy be approved as presented.

SECONDED: DANBERG CARRIED

9.4 Fire Agreement

241-2023 DANBERG: That the agreement with Lakeland and District Fire Department for fire suppression for January 1 – December 31, 2024 be approved.

SECONDED: HEWETT CARRIED

9.5 Recreation use agreement

Councillor Danberg declared conflict of interest and left meeting at 3:14 pm.

242-2023 ENGEL: That the Outdoor Recreation Amenities Agreement signed between the Resort Village of Elk Ridge and Routes2SK be approved.

SECONDED: SMITH-WINDSOR CARRIED

Councillor Danberg returned to the meeting at 3:17 pm.

10. Motions:

10.1 Property Tax Incentives and Penalties

243-2023 SMITH-WINDSOR: That Bylaw No. 01-2022 be revised to eliminate Section 4, the Incentive Program – Prepayments on the current year's property taxes.

AMMENDMENT SMITH-WINDSOR: to add "effective January 1, 2025" after taxes.

SECONDED: HEWETT CARRIED

243-2023: SMITH-WINDSOR: That the motion as amended be adopted.

SECONDED: HEWETT CARRIED

11. Administration Report:

244-2023 ENGEL: That the Administrator's report, list of accounts payable and financial report be adopted as presented.

SECONDED: SMITH-WINDSOR CARRIED

12. Reading of Bylaw(s): None

13. Notice of Motion: None

14. Inquiries: None

15. In camera: None

15.1 Elk Ridge Utility

245-2023 HEWETT: That Council go in-camera at 4:16 pm regarding Utility Amalgamation.

SECONDED: DANBERG CARRIED

Present incamera: Mayor McKay, Councillors Engel, Hewitt, Smith-Windsor and Danberg; CAO

246-2023 SMITH-WINDSOR: That Council reconvene to open session at 4:44 pm.

SECONDED: ENGEL CARRIED

Present open session: Mayor McKay, Councillors Engel, Hewitt, Smith-Windsor and Danberg; CAO

247-2023 ENGEL: That the Resort Village of Elk Ridge (municipality) hereby approves being the Ultimate Recipient for the ICIP Project.

SECONDED: HEWETT CARRIED

248-2023 SMITH-WINDSOR: That Pentelsa Corp. proposal dated December 14, 2023 for the provision of services in conjunction with the implementation of Establishing a Public Utility through the amalgamation of the Elk Ridge Utility Ltd. within the Resort Village of Elk Ridge in 2024 be accepted.

SECONDED: DANBERG CARRIED

249-2023 DANBERG: That the Joint Utility Review Committee be disbanded as they have successfully completed their mandate.

SECONDED: ENGEL CARRIED

250-2023 SMITH-WINDSOR: That a Steering Committee be established to lead the Process of Amalgamating the Elk Ridge Utility Ltd. within the Resort Village of Elk Ridge in 2024 and further...

That the Committee consist of a minimum of five (5) and a maximum of seven (7) members as follows:

- Transition Coordinator (Chair) selected by Council
- CAO, Resort Village of Elk Ridge
- Secretary-Treasurer of the Elk Ridge Utility Ltd.
- One member of Council
- One Director of the current Utility Board appointed by the Utility Board
- Up to 2 members appointed by Council from nominations received from a Member of the Elk

Ridge Utility Ltd. (nominees selected will be an advocate for a Public Utility, be computer literate, able to work within a committee environment and possess related knowledge and experience that will provide support in the establishment of a public utility. A bio of the nominee is required to be submitted at the time of nomination).

Councillor Danberg left the meeting at 4:40 pm

SECONDED: HEWETT

CARRIED

16. Information Items/Correspondence:

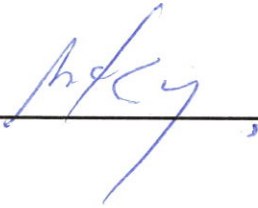
17. Adjournment:

251-2023 SMITH-WINDSOR That the meeting adjourn at 4:59 pm

SECONDED: ENGEL

CARRIED

Mayor



CAO

