

Resort Village of Elk Ridge  
Meeting Minutes  
June 30<sup>th</sup>, 2023 at 3:30 p.m. – Special Council – Elk Ridge Resort

Present: Mayor Garry McKay  
Councillor Danberg  
Councillor Trudy Engel  
Councillor Ross Hewett  
Councillor Margaret Smith-Windsor

Michele Bonneau (Acting CAO)

1. **Call to Order** – The Mayor called the meeting of Council to order at 3:32 p.m.

2. **Delegations:** N/A

3. **Approval of Agenda:**

**172-2023 HEWETT:** That the agenda for this meeting be approved as presented.

**SECONDED: SMITH-WINDSOR** **CARRIED**

4. **Public Hearings:** None

5. **Readings of Bylaws:** None

6. **Adoption of Minutes:** None

7. **Business Arising from Minutes:** None

8. **Action/Motion Items:** None

9. **Administration Reports:** None

10. **Accounts for Payments:** None

11. **Financial Statements:** None

12. **Council Divisional Reports:** N/A

13. **New Business:** None

14. **In camera:** None

15. **Correspondence:** None

16. **Other Business:**

16.1 **Draining issue - #4 Elk Ridge Estates (Item 9.2 tabled from June 27, 2023 agenda)**

**173-2023 DANBERG** That the request from the owner of lot #4 Elk Ridge Estates for an extension of their building permit #598 to September 21, 2023 be approved subject to the following conditions:

1. That failure to meet any of the conditions below will result in the revoking of the extension to Permit #598 with 7 days' notice and under section 366(1) of the Municipalities Act:

366(1) A municipality may take whatever action or measure is necessary to remedy a contravention of this Act or a bylaw or to prevent a recurrence of the contravention.

369(1) A council may add the following amounts to the tax roll of a parcel of land:

- (c) unpaid expenses and costs incurred by the municipality in remedying a contravention of a bylaw or enactment if the contravention occurred on all or part of the parcel;

2. That the drainage swale between lot #3 and #4 be cleared by the owner of Lot #4 of all soil by July 15, 2023 and maintained on an ongoing basis to facilitate surface drainage in a manner that allows for the flow of surface water to the back of their property without negatively impacting the neighboring properties.
3. That a retaining wall structure be constructed by the owner of lot #4 between lot #3 and lot #4 by August 30, 2023 to hold and secure existing ground and imported soil from eroding into the adjacent swale or neighboring properties.
4. That the owner of #4 Estates Drive acknowledges in writing, within seven days of receipt of the extension and conditions, the acceptance of the above terms.

SECONDED HEWETT  
17. Adjournment:

CARRIED

174-2023 SMITH-WINDSOR That the meeting adjourn at 4:30 pm

SECONDED: ENGEL

CARRIED

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Mayor

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Acting CAO