

Resort Village of Elk Ridge
 Meeting Minutes
 October 17, 2023 at 3:00 p.m. – Regular Meeting – Elk Ridge Resort

Present: Mayor Garry McKay
 Councillor Danberg
 Councillor Trudy Engel
 Councillor Ross Hewett
 Councillor Margaret Smith-Windsor

Michele Bonneau, CAO

1. **Call to Order** – The Mayor called the meeting of Council to order at 3:26 p.m.

2. **Approval of Agenda:**

211-2023	ENGEL:	That the agenda for this meeting be approved as presented with added items.	
SECONDED:	DANBERG		CARRIED

3. **Adoption of Minutes:**

3.1	Minutes of the September 19 th , 2023 Regular Council Meeting	
212-2023	ENGEL:	That the Minutes of the September 19 th , 2023 Meeting be approved as presented.
SECONDED:	SMITH-WINDSOR	CARRIED

4. **Declaration of Conflict of Interest:** None

5. **Delegations Scheduled:** None

6. **Public Hearings:** None

7. **Public Acknowledgements:** None

8. **Business Arising from Minutes:** None

9. **New Business:**

9.1 Public Works Committee

213-2023	SMITH-WINDSOR:	That the September 7, 2023 Winter Road Maintenance Policy be approved as recommended by the Public Works Committee	
AMMENDMENT	DANBERG:	To add in “recommend” on #1	
SECONDED:	MCKAY		CARRIED

AMMENDMENT SMITH-WINDSOR: That “condominium” be added before “roadways” and a final sentence of “The main municipal road will be maintained with minimal snowpack.” To #3.

SECONDED: MCKAY **CARRIED**

AMMENDMENT SMITH-WINDSOR: That “or fire hydrants” be removed in the second sentence, add “Fire hydrants will be kept accessible by the contractor.”, and remove “Pathways to fire hydrants will be kept clear by the Condo corps and Routes2Sk as applicable” in #6.

SECONDED: ENGEL **CARRIED**

AMMENDMENT ENGEL: That #7 be amended to “Owners will not deposit snow from driveways onto roadways.”

SECONDED: HEWETT **CARRIED**

AMMENDMENT SMITH-WINDSOR That interpretation of this policy will be done by the CAO, not the Public Works Committee. Remove the Public Works Committee members names.

SECONDED: HEWETT **CARRIED**

AMMENDMENT MCKAY: That “Snow plowing will be initiated after a 10 cm (4”) snowfall on Condominium roads and after 7.5 cm (3”) snowfall on the access roads.” be inserted as the first policy statement and re-number the others accordingly up to 11.

SECONDED: DANBERG **CARRIED**

213 – 2023 SMITH-WINDSOR: That the policy be approved as amended.

SECONDED: HEWETT **CARRIED**

10. Motions:

11. Administration Report:

214-2023 HEWETT: That the Resort Village of Elk Ridge has no concerns with the subdivision (SUBD-001743-2023) proposed in McPhee Lake.

SECONDED: ENGEL **CARRIED**

215-2023 ENGEL: That the Administrator’s Report be adopted as presented.

SECONDED: DANBERG **CARRIED**

12. Financial Report:

216-2023 **HEWETT:** That the last 5 lines of the Financial Report be removed.
SECONDED: **ENGEL** **CARRIED**

217-2023 **ENGEL** That a monthly Balance sheet be sent to council as part of
the Financial Report
SECONDED: **SMITH-WINDSOR** **CARRIED**

218-2023 **HEWETT:** That Council receive and file the list of accounts payable
and monthly financial to September 30, 2023.
SECONDED: **ENGEL** **CARRIED**

13. Reading of Bylaw(s): None

14. Notice of Motion: None

15. Inquiries: None

16. In camera:

16.1 HR Issue:

219-2023 **HEWETT:** That Council go into incamera on an HR matter at 3:30
p.m.
SECONDED: **SMITH-WINDSOR** **CARRIED**

**Present Incamera: Mayor McKay, Councilors Engel, Smith-Windsor, Danberg and Hewett;
CAO and Nicole Lerat, Mentor.**

220-2023 **SMITH-WINDSOR:** That Council reconvene to open session at 4:05
p.m.
SECONDED: **ENGEL** **CARRIED**

**Present open session: Mayor McKay, Councilors Engel, Smith-Windsor, Danberg and
Hewett; CAO**

17. Information Items/Correspondence:

18. Adjournment:

221-2023 **DANBERG:** That the meeting adjourn at 5:30 p.m.
SECONDED: **HEWETT** **CARRIED**

Mayor

CAO