



**Resort Village of Elk Ridge
Regular Council Meeting Minutes
April 18, 2024**

A regular meeting of Council held on Thursday April 18, 2024 at 10:00 a.m. in the White Tail Room at Elk Ridge Resort Lodge.

Present: Mayor Garry McKay (via Teams)
Councillors Trudy Engel
Margaret Smith-Windsor
Ross Hewett (via Teams)

CAO Michele Bonneau

Regrets: None

1. CALL TO ORDER

Mayor McKay called the meeting to order at 10:05 a.m.

2. APPROVAL OF AGENDA

2024-53

HEWETT: That the agenda for this meeting be approved as amended as follows:

9.5 Audit 2022 and 2023 Appointment of Auditor

9.6 Budget

15 Utility

ENGEL: Seconded the motion

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting – March 21, 2024

2024-54

SMITH WINDSOR: That the minutes of the February 20, 2024 Regular Council Meeting be adopted.

HEWETT: Seconded the motion

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

5. DELEGATIONS

6. PUBLIC HEARINGS

7. PUBLIC ACKNOWLEDGEMENTS

8. BUSINESS ARISING FROM MINUTES

8.1 Purchasing Policy

2024-55

HEWETT: That Policy GG-Fi-001 Purchasing Policy be adopted.

SMITH-WINDSOR: Seconded the motion.

- 9. NEW BUSINESS**
- 2024-56 **9.1 NCSWMC – Annual Meeting**
SMITH-WINDSOR: That the RESORT VILLAGE OF ELK RIDGE decline to send a representative to the annual meeting.
ENGEL: Seconded the motion. CARRIED
- 2024-57 **9.2 UMAAS Convention – May 29 – May 31, 2024**
SMITH-WINDSOR: That Michele Bonneau be authorized to attend the UMAAS Convention being held in Saskatoon on May 28 – May 31, 2024 and the associated expenses be paid by the municipality.
HEWETT: Seconded the motion. CARRIED
- 2024-58 **9.3 Election 2024**
SMITH-WINDSOR: That Michele Bonneau, CAO be appointed as **Chief Returning Officer** for the July 27, 2024 Municipal election.
ENGEL: Seconded the motion.
- 2024-59 ENGEL: That an **ADVANCE POLL** be set for July 20, 2024 from 9:00 am – 1 p.m. CARRIED
- 2024-60 **9.4 Banking**
ENGEL: That Affinity Credit Union be appointed as the primary banking institution for the Resort Village of Elk Ridge for the next 2 years (May 1, 2024 – April 30, 2026).
HEWETT: Seconded the motion. CARRIED
- 2024-61 **9.5 Audits**
SMITH-WINDSOR: That Council table the final draft of the audited 2022 financial statements as presented and the appointment of a 2023 auditor to a Special Meeting on May 7, 2024 at 10:00 a.m..
HEWETT: Seconded the motion. CARRIED
- 2024-62 **9.6 Budget 2024**
MCKAY: That Council table Budget 2024 to the May 7, 2024 Special Meeting.
HEWETT: Seconded the motion. CARRIED
- 10. MOTIONS**
- 11. ADMINISTRATION REPORT**
- 2024-63 **11.1 Accept Administration Report**
ENGEL: That the administrators report be accepted as presented.
HEWETT: Seconded the motion. CARRIED
- 12. FINANCE REPORT**
- 12.1 Monthly Bank Reconciliation & Financial Statement**

- 2024-64 ENGEL: That the March Bank Reconciliation, Statement of Financial Activities, Balance Sheet and List of Accounts Paid be accepted and filed.
McKAY: Seconded the motion. CARRIED
- 13. READING OF BYLAWS**
- 13.1 Bylaw No. 2024-01 Tax Penalties**
- 2024-65 HEWETT: That Bylaw No. 2024-01 Tax Penalties be introduced and read a first time; this bylaw is for three readings.
SMITH-WINDSOR: Seconded the motion. CARRIED
- 2024-66 SMITH-WINDSOR: That Bylaw No. 2024-01 Tax Penalties be now read a second time.
ENGEL: Seconded the motion. CARRIED
- 2024-67 HEWETT: That leave be granted for third reading of Bylaw 2024-01 Tax Penalties.
SMITH-WINDSOR: Seconded the motion UNANIMOUSLY CARRIED
- 2024-68 HEWETT: That Bylaw 2024-01 Tax Penalties be now read a third time and adopted.
SMITH-WINDSOR: Seconded the motion DEFEATED
- 13.2 Bylaw 2402-02 Building Administration**
- 2024-69 ENGEL: That Bylaw No. 2024-02 Building Administration be introduced and read a first time; this bylaw is for three readings.
SMITH-WINDSOR: Seconded the motion. CARRIED
- 2024-70 HEWETT: That Bylaw No. 2024-02 Building Administration be now read a second time.
SMITH-WINDSOR: Seconded the motion. CARRIED
- 2024-71 ENGEL: That leave be granted for a third reading of Bylaw No. 2024-02 Building Administration.
HEWETT: Seconded the motion. UNANIMOUSLY CARRIED
- 2024-72 HEWETT: That Bylaw No. 2024-01 Building Administration be now read a third time and adopted.
SMITH-WINDSOR: Seconded the motion. CARRIED
- 13.3 Bylaw 2024-03 Building Permit Fees**
- 2024-73 SMITH-WINDSOR: That Bylaw No. 2024-03 Building Permit Fees be introduced and read a first time; this bylaw is for three readings.
ENGEL: Seconded the motion. CARRIED
- 2024-74 HEWETT: That Bylaw No. 2024-03 Building Permit Fees be now read a second time.
ENGEL: Seconded the motion. CARRIED
- 2024-75 ENGEL: That leave be granted for a third reading of Bylaw No. 2024-03 Building Permit Fees.
SMITH-WINDSOR: Seconded the motion. UNANIMOUSLY CARRIED

2024-76

SMITH-WINDSOR: That Bylaw No. 2024-03 Building Permit Fees be now read a third time and adopted.
HEWETT: Seconded the motion.

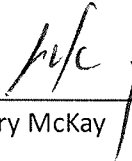
CARRIED

- 14. NOTICE OF MOTION
- 15. INQUIRIES
- 16. IN-CAMERA
- 17. INFORMATION ITEMS/CORRESPONDENCE
- 18. ADJOURNMENT


2024-77

HEWETT: That this meeting now be adjourned at 12:52p.m.
ENGEL: Seconded the motion

CARRIED



 Mayor Garry McKay



 CAO Michele Bonneau