



**Resort Village of Elk Ridge  
First Meeting of New Council  
August 8, 2024**

**The first regular meeting of Council held on Thursday August 8, 2024 at 10:00 a.m. in the Discovery Centre of Elk Ridge Resort.**

Present: Mayor Margaret Smith-Windsor  
Councillors Ross Hewett  
Russell Schwehr  
Jacqueline Archer  
Payton Hall  
  
CAO Michele Bonneau

- 1. OATH OF OFFICE**
  - 1.1 FORM A – Oath of Affirmation**  
Oath of office taken by the Mayor and each member of Council.
  
- 2. CALL TO ORDER**  
Mayor Margaret Smith-Windsor called this first meeting of the New Council to order at 10:00 a.m.
  
- 3. DECLARATION OF OFFICE**  
Public Disclosure Statements due by August 26, 2024.
  
- 4. APPROVAL OF AGENDA**  
  
2024-190 ARCHER: That the agenda be adopted as presented.  
SCHWEHR: Seconded the motion  

CARRIED
  
- 5. ADOPTION OF MINUTES**
  - 5.1 Regular Council Meeting – July 18, 2024**  
2024-191 HALL: That the minutes of the July 18, 2024 Regular Council Meeting be adopted.  
HEWETT: Seconded the motion  

CARRIED
  
- 6. DECLARATION OF CONFLICT OF INTEREST**
  
- 7. DELEGATIONS**
  
- 8. PUBLIC HEARINGS**
  
- 9. PUBLIC ACKNOWLEDGEMENTS**

- 9.1 Garry McKay – Mayor: January 1, 2022 – August 7, 2024 (see attached)
- 9.2 Trudy Engel – Councillor: January 1, 2022 – August 7, 2024 (see attached)

**10. BUSINESS ARISING FROM MINUTES**

**11. NEW BUSINESS**

**11.1 Appointment of Deputy Mayor**

2024-192 HALL: That the Resort Village of Elk Ridge adopt the following schedule for the appointment of Deputy Mayor:

- August 2024 – January 2025 – Payton Hall
- February 2025 – July 2025 – Ross Hewett
- August 2025 – January 2026 – Russell Schwehr
- February 2026 – July 2026 – Jacqueline Archer
- August 2026 – January 2027 – Payton Hall
- February 2027 – July 2027 – Ross Hewett
- August 2027 – January 2028 – Russell Schwehr
- February 2028 – next election – Jacqueline Archer

ARCHER: Seconded the motion

CARRIED

**11.2 Signing Authority**

2024-193 SCHWEHR: That Council authorize Mayor Margaret Smith-Windsor and Councillor Jacqueline Archer to replace Garry McKay and Trudy Engel as signatories on the Resort Village of Elk Ridge accounts at Affinity Credit Union.

HEWETT: Seconded the motion.

CARRIED

2024-194 SMITH-WINDSOR: That the Mayor approve CAO payroll and hours of work outside regular hours.

ARCHER: Seconded the motion

CARRIED

**12. MOTIONS**

**13. ADMINISTRATION REPORT**

**13.1 Administration Reports**

2024-195 HEWETT: That the administrators report be accepted as presented.

ARCHER: Seconded the motion.

**14. FINANCE REPORT**

**14.1 Monthly Bank Reconciliation & Financial Statement**

2024-196 HALL: That the Detailed Statement of Financial Activities, Bank Reconciliation and List of Accounts Paid be accepted and filed.

SCHWEHR: Seconded the motion.

CARRIED

**15. READING OF BYLAWS**

**16. NOTICE OF MOTION**

**17. INQUIRIES**

**18. IN-CAMERA**

19. INFORMATION ITEMS/CORRESPONDENCE

20. ADJOURNMENT

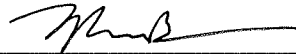
2024-197

ARCHER: That this meeting now be adjourned at 12:37 p.m.

HALL: Seconded the motion

CARRIED

  
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Mayor Margaret Smith-Windsor

  
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CAO Michele Bonneau

# Acknowledgements

## 9.1 Garry McKay

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Over a decade ago we resurrected ERCOA. Our goal, at the time, was to continue the quest of becoming an independent municipality. We approached Gary and Duff Caroll to lead the charge which resulted in years of meetings, and negotiations with a very reluctant District of Lakeland and a hostile Ministry. They put every kind of roadblock in our way and with great determination Garry never wavered from the goal!

We finally achieved Hamlet status and Garry was elected President of our Board. The night of the election, the starting point with the District was that we owed them money. We had to legally challenge the District to receive 40% of our tax dollars.

Under Garry's leadership, in those 4 ½ years as a Hamlet, we accumulated over half a million dollars in our reserve account while providing a high level of services to our community.

2 ½ years ago we became a new municipality and Garry was elected as our first mayor. Again, we relied on Garry's leadership and long experience as the city manager of Moose Jaw as he built a strong foundation for our community's independence. Garry's focus was always what was best for our community. The first Council has fully complied with the Ministry's requirements, our own bylaws have been established, quality services have been developed and directed, and a large reserve has been built all without raising taxes!!! I cannot compute the staggering number of hours Garry has

put in over the years donating his expertise, his careful attention to detail and his unwavering commitment to our community. We thank Garry with immense gratitude and respect and wish him the best in his well-deserved retirement.

We would be remiss if we didn't recognize Holly McKay's voluntary contributions over the years. She has spent endless hours over the years acting in many different capacities, for the Hamlet and for the Resort Village: checking and cross-checking finances, assessments, compiling postal addresses to name a few. We are very grateful to Holly's commitment to our community. Thank you, Holly.

## **9.2 Trudy Engel**

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Trudy Engel has also retired from Council. She was elected to the first Council of our Resort Village 2 ½ years ago and brought her strong business skills to our team. Trudy was on the Finance Committee and spent endless hours building our system and straightening out the finances from a struggling first administrator. Municipal finances are not easy, and Trudy was always able to instruct and explain our system. Trudy and her husband Jim run a very successful trucking business and yet Trudy donates countless volunteer hours with ERCOA, Ladies' golf, running an annual golf tournament and many community social and fundraising events. We will miss her knowledge and expertise on Council and thank her with gratitude and appreciation for all that she has contributed to our first Resort Village Council.