



**Resort Village of Elk Ridge  
Special Meeting Minutes Council  
December 6, 2024**

**Special meeting of Council held on Friday December 6, 2024 at 4:30 p.m. at Elk Ridge Resort.**

- Present:
- |               |   |
|---------------|---|
| Mayor         | Margaret Smith-Windsor (via Zoom)                   |
| Councillors   | Russell Schwehr<br>Payton Hall<br>Jacqueline Archer |
| CAO           | Michele Bonneau                                     |
| Utility Staff | Russell Nelson, Terri Kowbel-Nesbitt                |
| Delegation    | Clint Austin<br>Barry Anderson                      |

**1. CALL TO ORDER**

Mayor Margaret Smith-Windsor called this special meeting of the Council to order at 4:30 p.m..

**2. APPROVAL OF AGENDA**

2024-254      ARCHER: That the agenda be adopted as presented.  
                 HALL: Seconded the motion

CARRIED

**3. ADOPTION OF MINUTES**

**4. DECLARATION OF CONFLICT OF INTEREST**

**5. DELEGATIONS**

**6. PUBLIC HEARINGS**

**7. PUBLIC ACKNOWLEDGEMENTS**

**8. BUSINESS ARISING FROM MINUTES**

**9. NEW BUSINESS**

**9.1 Water Treatment Plant Upgrades (Associated Engineering)**

2024-255      SCHWEHR: That Council enter into an agreement with Associated Engineering to execute Phase 1 - Preliminary Design including investigation into membrane filtration technologies to begin December 9, 2024.  
                 ARCHER: Seconded the motion.

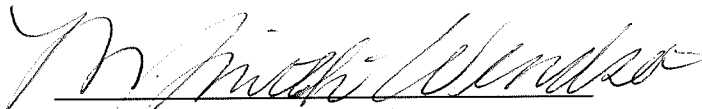
CARRIED

12. MOTIONS
13. ADMINISTRATION REPORT
14. FINANCE REPORT
15. READING OF BYLAWS
16. NOTICE OF MOTION
17. INQUIRIES
18. IN-CAMERA
19. INFORMATION ITEMS/CORRESPONDENCE
20. ADJOURNMENT

2024-256

HALL: That this meeting now be adjourned at 5:40 p.m.  
ARCHER: Seconded the motion

CARRIED



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Mayor Margaret Smith-Windsor



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CAO Michele Bonneau