



**Resort Village of Elk Ridge
Regular Council Meeting Minutes
January 16, 2024**

A regular meeting of Council held on Tuesday, January 16, 2024 at 3:00 p.m. in the White Tail Room at Elk Ridge Resort Lodge.

Present: Mayor Garry McKay
Councillors Trudy Engel
Ross Hewett
Margaret Smith-Windsor

CAO Michele Bonneau

Regrets: Councillor Ryan Danberg

- 1. CALL TO ORDER**
Mayor McKay called the meeting to order at 3:00 p.m.

- 2. APPROVAL OF AGENDA**
2024-01 HEWETT: That the agenda for this meeting be approved as presented

ENGEL: Seconded the motion

CARRIED

- 3. ADOPTION OF MINUTES**
3.1 Regular Council Meeting December 19, 2023
2024-02 SMITH-WINDSOR: That the minutes of the December 19, 2023 Regular Council Meeting be adopted.
HEWETT: Seconded the motion

CARRIED

- 4. DECLARATION OF CONFLICT OF INTEREST**

- 5. DELEGATIONS**

- 6. PUBLIC HEARINGS**

- 7. PUBLIC ACKNOWLEDGEMENTS**

- 8. BUSINESS ARISING FROM MINUTES**
2024-03 **Public Disclosures – Annual declarations**
ENGEL: Acknowledging that all but one annual declaration has been received and that the 2022 financial statements are almost complete.
SMITH WINDSOR: Seconded the motion

CARRIED

- 2024-04 **9. NEW BUSINESS**
- 2024-04 **9.1 Office Hours/Work**
 HEWETT: That the Village office adopt a winter hours of work and summer hours of work schedule as follows:
 Winter (November – April): Tuesdays/Thursdays 8:00 – 4:00 pm
 Summer (May – October): Wednesdays 11:00 – 3:00 pm, Thursdays 8:00 – 4:00 pm and Saturdays 11:00 – 3:00 pm).
- ENGEL: Seconded the motion
- CARRIED
- 2024-05 **9.2 Utility Implementation Steering Committee**
 SMITH-WINDSOR: That the Resort Village of Elk Ridge appoint Mayor McKAY from Council to represent the Resort Village of Elk Ridge and Roger Arnold to represent the utility membership on the Steering Committee.
 ENGEL: SECONDED the motion
- CARRIED
- 2024-06 **9.3 2022 Audit**
 ENGEL: That Council approve an additional \$4000 payable to Grant Thornton for the cost of completing the 2022 Audit.
 HEWETT: Seconded the motion
- CARRIED
- 2024-07 HEWETT: That Council approve compensation to Nicole Lerat for work done preparing for the Resort Village’s 2022 audit.
 SMITH-WINDSOR: Seconded the motion
- CARRIED
- 2024-08 **9.4 Council Meetings 2024**
 SMITH-WINDSOR: That Council meetings be set for the third Thursday at 10:00 am effective March 2024.
 HEWETT: Seconded the motion
- CARRIED
- 2024-09 **10. MOTIONS**
- 2024-09 **11. ADMINISTRATION REPORT**
Accept Administration Report
 ENGEL: That Council receive and file the financial statement and list of accounts payable for December 2023.
 HEWETT: Seconded the motion.
- CARRIED
- 2024-09 **12. READING OF BYLAWS**
- 2024-09 **13. NOTICE OF MOTION**
- 2024-09 **14. INQUIRIES**

15. IN-CAMERA

16. INFORMATION ITEMS/CORRESPONDENCE

17. ADJOURNMENT

2024-10

HEWETT: That this meeting now be adjourned at 5:30 p.m.

ENGEL: Seconded the motion

CARRIED