



Resort Village of Elk Ridge
Meeting Minutes
Regular Meeting August 12, 2025 - 09:00 AM

Present:

Mayor: Marg Smith-Windsor
Councillors: Jacqueline Archer
Russell Schwehr

Regrets: Daniel Levesque

CAO: Michele Bonneau
Utility Staff: Russell Nelson
Terri Kowbel-Nesbitt

1 Call To Order

Mayor Smith-Windsor called the meeting to order at 9:00 a.m.

Resolution No:
2025-141

2 Approval of Agenda
Moved By: Councillor Russell Schwehr
Seconded By: Councillor Jacqueline Archer

That the agenda for this meeting be approved as amended.

11.4 Pathway Committee

CARRIED

3 Adoption of Minutes

Resolution No:
2025-142

3.1 Regular Meeting Minutes - July 15, 2025
Moved By: Councillor Jacqueline Archer
Seconded By: Councillor Russell Schwehr

That the minutes of July 15, 2025 Regular Council Meeting be adopted.

CARRIED

Resolution No:
2025-143

3.2 Special Meeting Minutes - July 31, 2025

That the minutes of the July 31, 2025 Special Council Meeting be adopted.

CARRIED

	4	Declaration of Conflict of Interest
	5	Delegations
	6	Public Hearings
	7	Public Acknowledgements
	8	Business Arising from Minutes
	9	New Business
Resolution No: 2025-144	9.1	Councillor Recognition Moved By: Mayor Marg Smith-Windsor Seconded By: Councillor Russell Schwehr That Council table Council Recognition to the September Meeting. CARRIED
Resolution No: 2025-145	9.1.1	Council Meetings - September - December Moved By: Councillor Jacqueline Archer Seconded By: Councillor Russell Schwehr That Council reschedule monthly Regular Council meetings to the third Thursdays at 9:00 a.m. for the remainder of 2025. September 18 @ 9:00 am October 16 @ 9:00 am November 20 @ 9:00 am December 18 @ 9:00 am
	10	Motions
	11	Administration Reports
Resolution No: 2025-146	11.1	Utility Report Moved By: Councillor Russell Schwehr Seconded By: Councillor Jacqueline Archer That Council accept the Utility report as presented. CARRIED
Resolution No: 2025-147	11.2	Administrator Report Moved By: Councillor Jacqueline Archer Seconded By: Mayor Marg Smith-Windsor That Council accept the Administration Report as presented. CARRIED

Resolution No: 2025-148	11.3	EMO Coordinator Report Moved By: Councillor Russell Schwehr Seconded By: Mayor Marg Smith-Windsor That the EMO Coordinator Report be approved as submitted. CARRIED
Resolution No: 2025-149	11.4	Pathway Committee That Council accept the Pathway Committee Report as presented. CARRIED
	12	Financial Statements
Resolution No: 2025-150	12.1	Utility Financial Statement Moved By: Councillor Jacqueline Archer Seconded By: Councillor Russell Schwehr That the Utility Financial Statement for the month of July be approved. CARRIED
Resolution No: 2025-151	12.2	Detailed Financial Report, Bank Reconciliation, List of Accounts for Approval Moved By: Councillor Jacqueline Archer Seconded By: Councillor Russell Schwehr That the statement of financial activities, bank reconciliation and List of Accounts for Payment for the month of July be approved. CARRIED
	13	Reading of Bylaw(s)
	14	Notice of Motion
	15	Inquiries
	16	In Camera
	17	Information Items/Correspondence
	17.1	Meeting with Randy Hoback - August 22, 2025 at 10:00 am - Reminder

Resolution **18**
No:
2025-152

Adjournment

Moved By: Councillor Jacqueline Archer

Seconded By: Mayor Marg Smith-Windsor

That this meeting now be adjourned at 12:06 p.m.

CARRIED

Mayor Smith-Windsor

CAO Michele Bonneau