



**Resort Village of Elk Ridge
Regular Meeting Minutes Council
June 17, 2025**

Regular meeting of Council held on Tuesday June 17, 2025 at 9:00 a.m. at Elk Ridge Resort lodge.

Present: Mayor Margaret Smith-Windsor
Councillors Jacqueline Archer
Daniel Levesque
Russell Schwehr

Regrets: Payton Hall

CAO Michele Bonneau
Utility staff Russell Nelson, Terri Kowbel-Nesbitt

Delegations Agenda item 8.3:
Joshua Yohnke, Associated Engineering
Mike Famulak, Beckie Hydrogeologists

1. CALL TO ORDER

Mayor Smith-Windsor called this regular meeting of the Council to order at 9:01 am

2. APPROVAL OF AGENDA

2025-104 ARCHER: That the agenda be adopted as amended.
8.4 Roadway Repairs
SCHWEHR: Seconded the motion

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Meeting Minutes – May 20, 2025

2025-105 ARCHER: That the minutes of the May 20, 2025 Regular Council Meeting be adopted.
LEVESQUE: Seconded the motion

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

5. DELEGATIONS

6. PUBLIC HEARINGS

7. PUBLIC ACKNOWLEDGEMENTS

8. BUSINESS ARISING FROM MINUTES

8.1 Active Transportation Committee

Meeting – June 14, 2025

- Goals – connect neighborhoods, safety and get the community to use the path
- Survey to go out to community members – would you use the path

- This has been a priority of the ERCOA for many years
- Committee walked the potential path routes after formal part of meeting.
- Information available at the July 26, 2025 Community BBQ

SCHWEHR: That council accept the Active Transportation Committee report as presented at Council.

ARCHER: Seconded the motion

CARRIED

8.2 EMO Update

2025-106 ARCHER: That Council approve the Emergency Management Organization Plan as prepared by Leslie Tucheck and with the understanding it is a fluid document.

LEVESQUE: Seconded the motion

CARRIED

2025-107 SCHWEHR: That Council approve Leslie Tucheck (EMO Coordinator), Michele Bonneau (CAO), Marg Smith-Windsor (Mayor) and Jacqueline Archer (Councillor) as SaskAlert Call in Users for the Resort Village of Elk Ridge.

LEVESQUE: Seconded the motion

CARRIED

8.3 Water Treatment Plan Upgrade – ICIP (Joshua Yohnke & Mike Famulak)

2025-108 ARCHER: That Council approves the plan presented by Associated Engineering to:

1. Rehabilitate PW#7
2. Installation of screen liner into PW#7
3. Installation of larger pumps in PW#6 & PW#7 if needed
4. Installation of one 50 mm diameter observation well at the proposed PW#8 site
5. Mechanical rehabilitation of PW#6 pending successful rehabilitate of PW#7

SCHWEHR: Seconded the motion

CARRIED

2025-109 SCHWEHR: That Council agrees that Associated Engineering subcontract Beckie Hydrogeologists.

ARCHER: Seconded the motion

CARRIED

8.4 Roadway Repairs

2025-110 LEVESQUE: That Council approve Associated Engineering proposal for \$8000 to provide engineering services related to the roadway repairs and Precision Paving base quote of \$17,146.50 for the roadway repairs.

ARCHER: Seconded the motion

CARRIED

9. NEW BUSINESS

9.1 North Central District Planning Commission agreement

2025-111 SCHWEHR: That Council authorizes the Mayor and CAO to sign the North Central Planning District Agreement.

LEVESQUE: Seconded the motion.

CARRIED

9.2 HMC Proposal for Services

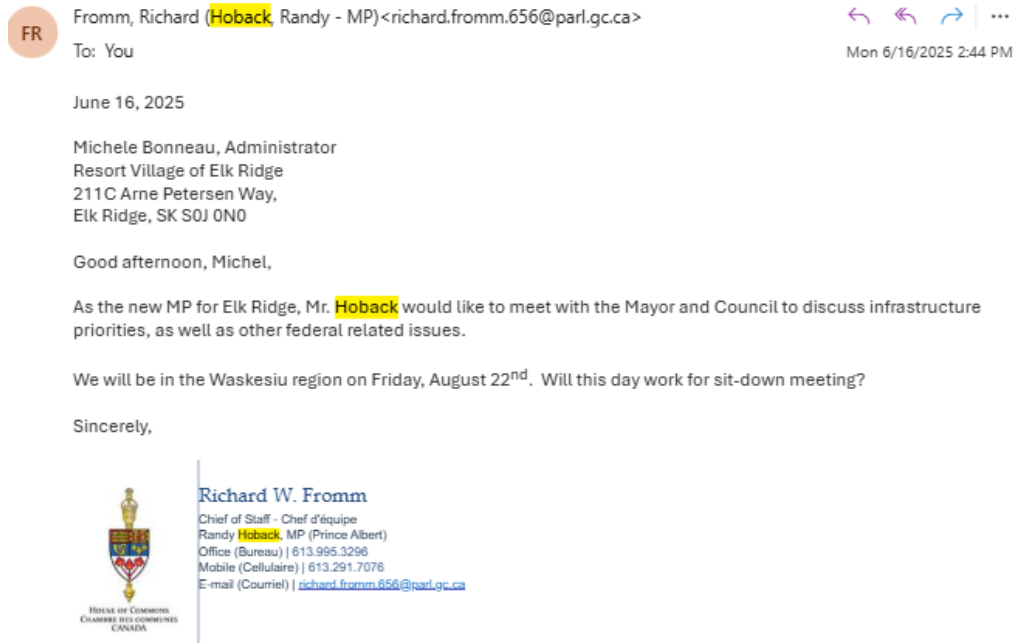
2025-112 ARCHER: That Council table this proposal to the July regular meeting pending the provision of more information to Council regarding existing employment contracts.

LEVESQUE: Seconded the motion.

CARRIED

- 10. MOTIONS**
- 11. ADMINISTRATION REPORTS**
- 11.1 Utility Report** – not available
- 11.2 Administrator's Report**
- 2025-113 LEVESQUE: That Council accept the Administrator's Report as presented.
SCHWEHR: Seconded the motion.
- CARRIED
- 12. FINANCIAL REPORT**
- 12.1 Utility Statement**
- 2025-114 SCHWEHR: That Council accept the Utility Financial Statement as presented.
ARCHER: Seconded the motion
- CARRIED
- 12.2 Detailed Financial Statement, Bank Reconciliation, Payments Register**
- 2025-115 SCHWEHR: That the statement of financial activities, bank reconciliation and List of Accounts for Payment for the month of May be approved.
ARCHER: Seconded the motion
- CARRIED
- 13. READING OF BYLAWS**
- 13.1 Bylaw 2025-04 Protection of Public Water Supplies**
- 2025-116 LEVESQUE: That Bylaw 2025-04 Protection of Public Water Supplies be introduced and read a first time.
No Seconder for the motion
- DEFEATED
- 14. NOTICE OF MOTION**
- 15. INQUIRIES**
- 16. IN-CAMERA**
- 17. INFORMATION ITEMS/CORRESPONDENCE**
- 17.1 Court Case – Claim #25-0306**
- Defendant: Resort Village of Elk Ridge, Plaintiff: Lionel Katchmar & Carla Fenton
This matter was further adjourned to July 29, 2025, at 1:30 pm for case management in which we will go into further details of the issues in the claim.
Legal Counsel for the Resort Village of Elk Ridge: Nicole Sawchuk

17.2 MP Randy Hoback requests a meeting with Elk Ridge Mayor & Council – August 22/25



2025-117 18. ADJOURNMENT

ARCHER: That this meeting now be adjourned at 1:30 p.m.

LEVESQUE: Seconded the motion

CARRIED

Mayor Margaret Smith-Windsor

CAO Michele Bonneau