



**Resort Village of Elk Ridge
Special Council Meeting Minutes
May 15, 2025**

A special meeting of Council held on Tuesday, May 15, 2025 at 4:30 p.m. in the former fire hall.

Present: Mayor Margaret Smith-Windsor
Councillors Russell Schwehr
Payton Hall
Daniel Levesque
Jacqueline Archer

CAO Michele Bonneau

- 1. CALL TO ORDER**
Mayor Smith-Windsor called the meeting to order at 4:30 p.m.
- 2. APPROVAL OF AGENDA**
2025-066 SCHWEHR: That the agenda for this meeting be approved as amended
 - 8.1 Scenarios – Mill rate
 - 8.2 Audited Financial Statements – draft
 - 8.3 Operating budget 2025
 - 8.4 Capital Budget
 - 8.5 Utility budgetLEVESQUE: Seconded the motion

CARRIED
- 3. ADOPTION OF MINUTES**
- 4. DECLARATION OF CONFLICT OF INTEREST**
- 5. DELEGATIONS**
- 6. PUBLIC HEARINGS**
- 7. PUBLIC ACKNOWLEDGEMENTS**
- 8. BUSINESS ARISING FROM MINUTES**
 - 8.1 Scenarios**
2025-067 ARCHER: That Council approves a uniform mill rate of 2.40 for 2025. (Bylaw 2025-02)
HALL: Seconded the motion

CARRIED
 - 8.2 Audited Financial Statements**
2025-068 SMITH-WINDSOR: That Council approves the 2024 Draft Audited Financial Statements as presented by Jenson Stromberg Chartered Professional Accountants.
ARCHER: Seconded the motion

CARRIED

- 2025-069 **8.3 Operating Budget 2025**
ARCHER: That Council approves the **2025 Operating Budget** – May 15, 2025 projecting revenue of \$424,878 and expenses of \$398,409.
SCHWEHR: Seconded the motion.

CARRIED
- 2025-070 **8.4 Capital Budget 2025**
ARCHER: That Council approves the **2025 Capital Budget** – May 15, 2025 of \$260,000.
 - fire hall renovation (\$100,000)
 - road building (\$70,000),
 - active transportation (\$60,000)
 - water meter remote reading (\$30,000).
HALL: Seconded the motion.

CARRIED
- 2025-071 **8.5 Utility Budget**
ARCHER: That Council approves the **Utility Budget** – May 15, 2025 projecting revenue of \$555,500 and expenses of \$316,100 and capital purchases of \$30,000 for backup pumps for the lift stations and Well #6.
SCHWEHR: Seconded the motion

CARRIED
9. **NEW BUSINESS**
10. **MOTIONS**
11. **ADMINISTRATION REPORT**
12. **FINANCIAL REPORT**
- 2025-072 **13. READING OF BYLAWS**
13.1 Bylaw 2025-02 Mill Rate and Base Tax
HALL: That Bylaw 2025-02 Mill Rate and Base Tax Bylaw, be introduced and read a first time.
ARCHER: Seconded the motion.

CARRIED
- 2025-073 SCHWEHR: That Bylaw 2025-02 Mill Rate and Base Tax Bylaw be now read a second time.
LEVESQUE: Seconded the motion.

CARRIED
- 2025-074 HALL: That leave be granted for third reading of Bylaw 2025-02 Mill Rate and Base Tax Bylaw.
ARCHER: Seconded the motion

UNANIMOUSLY CARRIED
- 2025-075 SCHWEHR: That Bylaw 2025-02 Mill Rate and Base Tax Bylaw be now read a third time and adopted.
ARCHER: Seconded the motion

CARRIED
14. **NOTICE OF MOTION**
15. **INQUIRIES**

16. IN-CAMERA

17. INFORMATION ITEMS/CORRESPONDENCE

18. ADJOURNMENT

2025-076

ARCHER: That this meeting now be adjourned at 6:30 p.m.

LEVESQUE: Seconded the motion

CARRIED

Mayor Smith-Windsor

CAO Michele Bonneau