



RESORT VILLAGE OF ELK RIDGE

BYLAW NO. 2026-02

A BYLAW RESPECTING PERMIT FEES FOR RECREATION VEHICLE PARKS

The Council of the Resort Village of Elk Ridge enacts as follows:

Part I General Matters

TITLE

1. This Bylaw shall be referred to as the *"The Trailer Licensing Fee Bylaw"*

PURPOSE

2. The purpose of this Bylaw is to permit the operation of RV parks so as to:
 - a. ensure compliance with land-use and building regulations;
 - b. provide for a service fee for the operation;
 - c. gather land-use information; and
 - d. facilitate planning decisions.

DEFINITIONS

3. In this Bylaw;
 - a. **"Administrator"** means the Administrator of the Municipality or designate.
 - b. **"Council"** means the Council of The Resort Village of Elk Ridge;
 - c. **"Designated Officer"** means a person appointed by the Municipality to enforce this Bylaw and shall include a Peace Officer;
 - d. **"Municipality"** means The Resort Village of Elk Ridge;
 - e. **"Peace Officer"** means a peace officer as defined in *The Summary Offence Procedures Act*;
 - f. **"Occupied"** means with respect to a site that has any item related to the use of the property, or any other items so stored or placed, on or within that site for any period of

time;

- g. **“Operation”** means any RV park located or operated within the municipality;
- h. **“RV”** means recreation vehicle;
- i. **“Site”** shall have the meaning as defined by the Zoning Bylaw for the Municipality;
- j. **“Unit”** means a single recreational vehicle, trailer coach, mobile home, truck camper motor home, fifth wheel and travel trailers or other such approved accommodation intended for use in a trailer park, campground, RV park or mobile home park.

Part II General Licensing

- 4. The owner or operator of every RV park used for seasonal purposes within the Municipality shall obtain an Operation Permit from the Administrator of the municipality prior to any operation of a RV park.
- 5. The application of, or issuance of, any Operational Permit is required in addition to any other municipal, provincial or federal licence or permit that may be required.
- 6. The applicant must apply in writing annually for an Operations Permit and complete the application in a form as approved by the Administrator.
- 7. The Administrator shall issue an Operational Permit once the application is completed to the satisfaction of the Municipality.
- 8. If an Operational Permit holder contravenes any term or condition of the permit or of this Bylaw, or any municipal or provincial law or a requirement of that operation, the Municipality may suspend or cancel the Operational Permit providing 60-day notice is given.
- 9. The Operational Permit shall be in the form as approved by the Municipality as attached in Schedule “A”.

10. Each Operational Permit holder is responsible for remitting a per site service fee to the Municipality. The service fee shall be in an amount approved by Council in attached Schedule "B". Such service fee shall be incurred each year for the period January 1 to December 31 inclusive as per schedule "B".
11. Any service fee not paid by the prescribed time shall be subject to a late payment financial penalty as listed in Schedule "B".
12. The administration and enforcement of this Bylaw is hereby delegated to a Designated Officer for the Municipality.
13. The inspection of any property in the Municipality to determine if this Bylaw is being complied with is hereby authorized.

Offences and Penalties

14. No person shall:
 - a. obstruct or hinder any Designated Officer or any other person acting under the authority of this Bylaw; or
 - b. fail to comply with any provision of this Bylaw.
15. Except where, or in addition to, a penalty is specifically provided for in this Bylaw, every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:
 - a. in a case of an individual, to a fine not less than \$250.00 and not exceeding \$10,000.00 and, in the case of a continuing offence, to a further fine not exceeding \$10,000.00 for each day during which the offence continues;
 - b. in the case of a corporation, to a fine not less than \$450.00 and not exceeding \$25,000.00 and, in the case of a continuing offence, to a further fine not exceeding \$25,000.00 for each day during which the offence continues; and
 - c. not more than one year in jail.

Coming into Force

- 16. No prosecution for a contravention of this Bylaw may be commenced more than two years after the date of the alleged offence.
- 17. Bylaw No. 03-2023 is hereby repealed.
- 18. This Bylaw shall come into force and take effect on the day of its passing.

Read a first time this 21st day of May 2026.
Read a second time this 21st day of May 2026.
Read a third time and adopted this 21st day of May 2026.

Mayor

Administrator

Schedule "B"

Service Fees

The service fee shall be **\$400.00** for each site, calculated as follows:

\$150 Fire Service
\$250 Site Service Fee
\$400 Total

Operational Permit Holder Administration fee shall be \$50.00 annually.

Late Payment Penalty shall be 12% per annum, calculated monthly, of outstanding monies owed to the Municipality.