



Resort Village of Elk Ridge
Meeting Minutes
Regular August 20, 2026 - 09:00 AM

Present:

Mayor: Marg Smith-Windsor
Councillors: Russell Schwehr Jacqueline Archer (regrets)
Daniel Levesque
Raymond Wiebe

CAO: Michele Bonneau
Utility Staff: Russell Nelson
Terri Kowbel-Nesbitt

1 Call To Order

Mayor Smith-Windsor called the meeting to order at 9:00 a.m.

Resolution 2
No:
2026-146

Approval of Agenda
Moved By: Councillor Russell Schwehr
Seconded By: Councillor Raymond Wiebe

That the agenda for this meeting be approved as presented.

CARRIED

3 Adoption of Minutes

Resolution 3.1
No:
2026-147

July 16, 2026 Regular Meeting
Moved By: Councillor Raymond Wiebe
Seconded By: Councillor Russell Schwehr

That the minutes of the July 16, 2026 Regular Council Meeting be adopted.

CARRIED

4 Declaration of Conflict of Interest

5 Delegations

6 Public Hearings

7 Public Acknowledgements

Big thank you to the EMO volunteers that **planned** and **executed** a successful door-knocking exercise on August 17, 2026.

Dave Howard, William Jonsson, Wendy Jonsson, Fiza Patel, Nathan Hildebrandt, Judy Hildebrandt, Julie Pearman, Ray Wiebe, Al Osaduik, Gren Smith-Windsor, Marg Smith-Windsor, Tasha McKnight, Russell Schwehr, Colleen Schwehr, Terri Kowbel-Nesbitt, Leslie Tuchek, Jaimie Smith-Windsor, Audrey McLelland, Gord McLelland and Michele Bonneau.

8 Business Arising from Minutes

Resolution No:
2026-148

8.1 Detailed Financial Report & Bank Reconciliation (July)

Moved By: Councillor Raymond Wiebe

Seconded By: Councillor Daniel Levesque

That the Detailed Financial Report and Bank Reconciliation (July) be accepted and filed.

CARRIED

9 New Business

Resolution No:
2026-149

9.1 Regional Fire Meeting (PANP, Elk Ridge)

Moved By: Mayor Marg Smith-Windsor

Seconded By: Councillor Raymond Wiebe

That a committee be struck to negotiate with PANP for improved fire services, volunteers and potential reciprocal agreements.

CARRIED

Resolution No:
2026-150

9.2 Fire Smart Proposal

Moved By: Mayor Marg Smith-Windsor

Seconded By: Councillor Russell Schwehr

That the Resort Village of Elk Ridge approves submitting a proposal to Saskatchewan Public Safety Agency (SPSA) for a project to be considered for one of the \$40,000 Fire Smart grants.

CARRIED

Resolution No: 2026-151	9.3	Water Rate Review Moved By: Mayor Marg Smith-Windsor Seconded By: Councillor Raymond Wiebe That the CAO research residential & commercial utility rates for the November regular meeting. - commercial and residential rates - subsidization CARRIED
Resolution No: 2026-152	9.4	Offer to Purchase - Common property of Cottages at Elk Ridge Condo Corp. Moved By: Mayor Marg Smith-Windsor Seconded By: Councillor Raymond Wiebe That Council approve in principle the amended offer to purchase subdivided land from the Cottages at Elk Ridge Condominium Corporation. CARRIED
	10	Motions
	11	Administration Reports
Resolution No: 2026-153	11.1	Utility Report Moved By: Councillor Russell Schwehr Seconded By: Councillor Daniel Levesque That the Utility Report be accepted and filed. Follow up • Potassium and Chlorine project - for September 17, 2026 meeting • paving of Water Treatment Plant - consideration after WTP Upgrade CARRIED

**Resolution
No:**
2026-154

11.2

Administrator Report

Moved By: Councillor Russell Schwehr

Seconded By: Councillor Daniel Levesque

That the Administrator's report be accepted as presented.

A request will be forwarded to pave waste management depot on Elk Ridge Place.

CARRIED

**Resolution
No:**
2026-155

11.3

Associated Engineering - Joshua Yohnke

Moved By: Councillor Raymond Wiebe

Seconded By: Mayor Marg Smith-Windsor

That the Associated Engineering's report presented by Joshua Yohnke be accepted and filed.

WTP Plant Upgrade

- Is UV disinfection needed? UV meets minimum requirements
- ICIP grant - quality and quantity - may claw back if goals not met
- Construction tenders will be received for the next three weeks
- Council can reconsider project if tenders are not within budget

Roadway work

- work on Elk Ridge Place will begin after long weekend in September

CARRIED

12

Financial Statements

**Resolution
No:**
2026-156

12.1

Utility Financial Statement

Moved By: Councillor Daniel Levesque

Seconded By: Councillor Russell Schwehr

That the Utility Financial Statement be accepted and filed.

CARRIED

Resolution No: 2026-157	12.2	RVER - Statement of Financial Activities Moved By: Councillor Raymond Wiebe Seconded By: Councillor Daniel Levesque That the Detailed Financial Statement, List of Accounts for Approval and Bank Reconciliation be accepted and filed.
	13	Reading of Bylaw(s)
	14	Notice of Motion
	15	Inquiries
	16	In Camera
Resolution No: 2026-158	16.1	In Camera Moved By: Councillor Raymond Wiebe Seconded By: Councillor Russell Schwehr That Council go in-camera to discuss WTP Upgrade - SaskTenders Prequalifications at 9:38 am. Present: Mayor Smith-Windsor; Councillors Levesque, Wiebe, and Schwehr; CAO, Utility Superintendent Nelson; Utility Operator Kowbel-Nesbitt, and Joshua Yohnke (Associated Engineering). CARRIED
	16.2	Out of Camera Moved By: Councillor Raymond Wiebe Seconded By: Councillor Daniel Levesque That Council reconvenes to the Regular Council Meeting at 10:13 am. Present: Mayor Smith-Windsor; Councillors Levesque, Wiebe, and Schwehr; CAO, Utility Superintendent Nelson; Utility Operator Kowbel-Nesbitt, and Joshua Yohnke (Associated Engineering). CARRIED
Resolution No: 2026-159		

Resolution No: 2026-160	16.3	WTP Upgrade - SaskTenders - Prequalification summary/analysis Moved By: Mayor Marg Smith-Windsor Seconded By: Councillor Russell Schwehr Approve Associated Engineering's recommendation of the 3 top qualified general contractors and proposed subcontractors subject to confirmation by George Ritchie. • Westbridge Construction Ltd • Kelsey Pipelines Ltd • Con-Tech General Contracting Ltd. CARRIED
Resolution No: 2026-161	17	Information Items/Correspondence
Resolution No: 2026-161	18	Adjournment Moved By: Mayor Marg Smith-Windsor Seconded By: Councillor Russell Schwehr That this meeting now be adjourned at 12:20 p.m. CARRIED

Mayor Smith-Windsor

CAO Michele Bonneau