



Resort Village of Elk Ridge
Meeting Minutes
Regular July 16, 2026 - 09:00 AM

Regular meeting of Council held on Thursday July 16, 2026 at 9:00 a.m. at Elk Ridge Resort lodge.

Present:

Mayor: Marg Smith-Windsor

Councillors: Russell Schwehr
Jacqueline Archer
Daniel Levesque
Raymond Wiebe

CAO: Michele Bonneau

Utility Staff: Russell Nelson
Terri Kowbel-Nesbitt

EMO Coordinator: Leslie Tuchek

1 Call To Order

Mayor Smith-Windsor called the meeting to order at 9:01 a.m.

Resolution No:
2026-130

2 Approval of Agenda

Moved By: Councillor Daniel Levesque

Seconded By: Councillor Raymond Wiebe

That the agenda for this meeting be approved as presented.

CARRIED

3 Adoption of Minutes

Resolution No:
2026-131

3.1 June 18, 2026 Regular Meeting

Moved By: Mayor Marg Smith-Windsor

Seconded By: Councillor Russell Schwehr

That the minutes of the June 18, 2026 Regular Council Meeting be adopted.

CARRIED

Resolution No: 2026-132	3.2	July 10, 2026 Special Meeting Moved By: Councillor Russell Schwehr Seconded By: Councillor Daniel Levesque That the minutes of the July 10, 2026 Special Council Meeting be adopted. CARRIED
	4	Declaration of Conflict of Interest
	5	Delegations
	6	Public Hearings
	7	Public Acknowledgements
	8	Business Arising from Minutes
	9	New Business
	9.1	Fire Suppression Thank you to Councillor Levesque for extensive research into the various fire suppression options. The CAO will reach out to Rob Phillips (Waskesiu Council) to do further research into fire suppression options.
	10	Motions
	11	Administration Reports
Resolution No: 2026-133	11.1	Utility Report Moved By: Councillor Raymond Wiebe Seconded By: Councillor Jacqueline Archer That the Utility report be accepted as presented. CARRIED
Resolution No: 2026-134	11.2	Administrator Report Moved By: Councillor Jacqueline Archer Seconded By: Councillor Daniel Levesque That the Administrator's report be accepted as presented. CARRIED

Resolution No: 2026-135	11.3	EMO Coordinator Report - Leslie Tuchek (9:30 am) Moved By: Councillor Raymond Wiebe Seconded By: Councillor Russell Schwehr That the EMO report be accepted as presented by Leslie Tuchek. • Send BEM course to Council to complete • community fire inspection - June 25, 2026 • more volunteerism needed • Mass Notification program needs to be a priority for community notifications CARRIED
	12	Financial Statements
Resolution No: 2026-136	12.1	Utility Financial Statement Moved By: Councillor Jacqueline Archer Seconded By: Councillor Russell Schwehr That the Utility Financial Statement be accepted and filed. CARRIED
	12.2	RVER - Statement of Financial Activities
Resolution No: 2026-137	12.2.1	List of Accounts for Approval Moved By: Councillor Raymond Wiebe Seconded By: Councillor Russell Schwehr That the List of Accounts for Approval be accepted and filed. CARRIED
Resolution No: 2026-138	12.2.2	Detailed Statement of Financial Activities Moved By: Mayor Marg Smith-Windsor Seconded By: Councillor Jacqueline Archer That Council table Detailed Statement o Financial Activities Report to the August Meeting. CARRIED
	13	Reading of Bylaw(s)
	14	Notice of Motion

Resolution No: 2026-139	14.1	Bylaw 2024-010 Open Air Fire Moved By: Mayor Marg Smith-Windsor Seconded By: Councillor Jacqueline Archer That Council table proposed amendments to Bylaw 2024-010 - Open Air Fire to the September Regular Meeting. CARRIED
Resolution No: 2026-140	14.2	Bylaw 12-2022 Traffic Bylaw Moved By: Councillor Jacqueline Archer Seconded By: Councillor Russell Schwehr That Council table proposed amendments to Bylaw 12-2022 - Traffic Bylaw to the September Regular Meeting. CARRIED
	15	Inquiries
	16	In Camera
Resolution No: 2026-141	16.1	In Camera That Council go in-camera to discuss Elk Ridge Place Road Improvement bids at 10:59 am. Present: Mayor Smith-Windsor; Councillors Archer, Wiebe, Levesque and Schwehr; CAO CARRIED
Resolution No: 2026-142	16.2	Out of Camera Moved By: Mayor Marg Smith-Windsor Seconded By: Councillor Jacqueline Archer That Council reconvenes to the Regular Council Meeting at 11:05 am. Present: Mayor Smith-Windsor; Councillors Archer, Wiebe, Levesque and Schwehr; CAO CARRIED
Resolution No: 2026-143	16.3	Elk Ridge Place road improvement - approval of bid Moved By: Councillor Raymond Wiebe Seconded By: Councillor Jacqueline Archer That Council approve B&B Construction Group Inc bid for the road improvement on Elk Ridge Place. CARRIED

- Resolution No:**
2026-144
- 16.4 Elk Ridge Place road improvement**
- That Council request a quote from B&B Construction Group Inc to level, contour, gravel/pave the Waste Management Depot and Community Mail Box.
- CARRIED**
- 17 Information Items/Correspondence**
- 17.1 North Central Lakeland Planning District Commission - June 23, 2026**
- Resolution No:**
2026-145
- 18 Adjournment**
- Moved By:** Councillor Jacqueline Archer
Seconded By: Councillor Raymond Wiebe
- That this meeting now be adjourned at 11:25 a.m.
- CARRIED**

Mayor Smith-Windsor

CAO Michele Bonneau