



Resort Village of Elk Ridge

Meeting Minutes

Regular September 17, 2026 - 09:00 AM

Present:

Mayor:

Marg Smith-Windsor

Councillors:

Daniel Levesque

Russell Schwehr (regrets)

Raymond Wiebe

Jacqueline Archer

CAO:

Michele Bonneau

1

Call To Order

Mayor Smith-Windsor called the meeting to order at 8:59 a.m.

Resolution

No:

2026-162

2

Approval of Agenda

Moved By: Councillor Jacqueline Archer

Seconded By: Councillor Raymond Wiebe

That the agenda for this meeting be approved as presented.

CARRIED

3 votes in favour (Smith-Windsor, Wiebe Archer), 1 vote against (Levesque)

3

Adoption of Minutes

Resolution

No:

2026-163

3.1

August 20, 2026 Minutes

Moved By: Councillor Raymond Wiebe

Seconded By: Councillor Jacqueline Archer

That the minutes of the August 20, 2026 Regular Council Meeting be adopted.

CARRIED

4

Declaration of Conflict of Interest

5

Delegations

6 Public Hearings

7 Public Acknowledgements

8 Business Arising from Minutes

9 New Business

9.1 Kearnsy Consulting - Balsam Fir Sawyers

CAO will set up a meeting with the Council, condo corps, Routes2SK Inc, Waskesiu Council (Jim Kerby) and McPhee cabin owner's association (Brenda Fry) pending the availability of Kearnsy Consulting.

10 Motions

11 Administration Reports

**Resolution
No:
2026-164**

11.1 Utility Report

Moved By: Councillor Jacqueline Archer

Seconded By: Councillor Raymond Wiebe

That the Utility Report be accepted and filed.

CAO will follow up with Utility staff regarding Potassium - Chlorine project request.

CARRIED

**Resolution
No:
2026-165**

11.1.1 Filter Report

Moved By: Mayor Marg Smith-Windsor

Seconded By: Councillor Jacqueline Archer

Council referred Filter Report back to CAO and utility staff for clarification at October meeting.

CARRIED

**Resolution
No:**
2026-166

11.2

Administrator Report

Moved By: Mayor Marg Smith-Windsor

Seconded By: Councillor Raymond Wiebe

That the administrator's report be accepted and filed.

CAO attended meeting of the Walking Committee on August 30, 2026. Updates:

1. Signage is needed (ie. no motorized vehicles, naming, etc)
2. Barrier post at each entrance to deter motorized vehicles
3. Speedy Leland likely to continue work towards the Villas - late October
4. Estates Condo corp planning brush clean up - mid September

CARRIED

**Resolution
No:**
2026-167

11.3

Associated Engineering - Joshua Yohnke

Moved By: Councillor Jacqueline Archer

Seconded By: Mayor Marg Smith-Windsor

That the Associated Engineering report presented by Joshua Yohnke be accepted and filed.

- Well improvement project - 10 days (October)
- WSA is requesting additional test - may delay driller
- Vertical turbine pump (for Reservoir) not part of the grant
- WTP upgrade is a plan based on 2054 populations projections
- The "Peak" (summer months) is what needs to be managed (challenges of Resort Communities)

CARRIED

**Resolution
No:
2026-168**

11.4

EMO Report - debrief of Door Knocking Exercise

Moved By: Councillor Jacqueline Archer

Seconded By: Councillor Raymond Wiebe

That the EMO report submitted by Leslie Tuchek (EMO Coordinator) be accepted and filed.

Door-knocking exercise was very successful.
Communication throughout exercise hampered by quality/range of walkie talkies. Reverted to cell phone.

Sprinkling Exercise - August 18, 2026 (Update from Mayor Smith-Windsor)

The Lakeland Fire Cooperative held a training exercise in our Village on August 18, 2026 to give practice time to their firefighters in the event of a wildfire. They brought their sprinkling equipment and a water tanker truck and set up to an audience of appreciative onlookers. Thank you to Gary Skeates for volunteering his Villa and thanks to Fire Chief Blaine Hewitt and his crew for a successful practice. We are reassured that resources are available if an emergency occurs both through our fire department and Saskatchewan Public Safety Agency (SPSA). The Fire Department hopes to hold another training exercise in the fall.

CARRIED

12

Financial Statements

**Resolution
No:
2026-169**

12.1

Utility Financial Statement

Moved By: Councillor Raymond Wiebe

Seconded By: Councillor Jacqueline Archer

That the Utility Financial Statement be accepted and filed.

CARRIED

**Resolution
No:
2026-170**

12.2

RVER - Statement of Financial Activities

Moved By: Councillor Jacqueline Archer

Seconded By: Councillor Raymond Wiebe

That the Detailed Financial Statement, List of Accounts for Approval and Bank Reconciliation be accepted and filed.

CARRIED

13

Reading of Bylaw(s)

14

Notice of Motion

	15	Inquiries
	16	In Camera
Resolution No: 2026-171	16.1	In Camera That Council go in-camera to discuss WTP Upgrade - Awarding of Construction contract and Additional paving on Elk Ridge Place at 9:38 am. Present: Mayor Smith-Windsor; Councillors Levesque, Wiebe and Archer; CAO an Joshua Yohnke (Associated Engineering). CARRIED
Resolution No: 2026-172	16.2	Out of Camera Moved By: Councillor Raymond Wiebe Seconded By: Councillor Daniel Levesque That Council reconvenes to the Regular Council Meeting at 10:09 am. Present: Mayor Smith-Windsor; Councillors Levesque, Wiebe and Archer; CAO an Joshua Yohnke (Associated Engineering). CARRIED
Resolution No: 2026-173	16.3	WTP Upgrade - Award of Construction Contract Moved By: Mayor Marg Smith-Windsor Seconded By: Councillor Raymond Wiebe That Council table the awarding of the construction contract for the WTP upgrade pending further information. 3 quotes submitted expire after 60 days from September 11. CARRIED
Resolution No: 2026-174	16.4	Additional paving - Community mailboxes and Waste Management Depot Moved By: Councillor Raymond Wiebe Seconded By: Councillor Daniel Levesque That Council approve the paving change notice submitted by B&B Contracting to pave at the waste management depot and community mail boxes. CARRIED
	17	Information Items/Correspondence

17.1 CCBF Funding

17.2 North Central Lakeland Planning District Commission - August 25, 2026

**Resolution
No:
2026-175**

18 Adjournment

Moved By: Councillor Jacqueline Archer

Seconded By: Councillor Raymond Wiebe

That this meeting now be adjourned at 11:45 am.

CARRIED

Mayor Smith-Windsor

CAO Michele Bonneau